

Kiowa Tribe of Oklahoma Food Distribution Program
P.O. Box 369 Carnegie, OK 73015
(580)654-2618



ADDRESS VERIFICATION FORM

The following information is needed to complete your application for USDA foods. All information is confidential and your cooperation is greatly appreciated.

_____ Certification Clerk	_____ Date
_____ Applicant Signature	_____ Date
_____ Address (city, state and zip)	_____ Phone

A copy of a utility bill in the HH's name is needed for residential verification. ***The following portion of the form must be completed by the person whose name is on the bill or the landlord. EXCEPTIONS- for HH's with a UTILITY BILL with a deceased person's name on the bill, a NON relative is requested to fill out this part.***

Do you live in the household with the above named person? Yes _____ No _____

Does the above named individual pay rent and/or utilities? Yes _____ No _____

_____ Name	_____ Phone #
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Address

_____ City	_____ State	_____ Zip
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_____ Signature	_____ Date
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In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (833) 620-1071, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to:

- (1) **mail:**
[Food and Nutrition Service, USDA](mailto:FNSCIVILRIGHTSCOMPLAINTS@usda.gov)
1320 Braddock Place, Room 334
Alexandria, VA 22314; or
- (2) **fax:**
(833) 256-1665 or (202) 690-7442; or
- (3) **email:**
FNSCIVILRIGHTSCOMPLAINTS@usda.gov