



**Kiowa Education Agency**  
**Department of Higher Education**  
 208 Hardees Street West · Anadarko, Oklahoma · 73005  
 PH: (580) 654-6324 · EMAIL: [highereducation@kiowatribe.org](mailto:highereducation@kiowatribe.org)



## GRADUATION CHECKLIST

- 1. Complete & sign Graduation Checklist that confirms that all requirements are attached and terms are understood by signing applicant agreement**
- 2. Complete K.E.A. Graduation Application and Declaration**
- 3. Submit K.E.A. Verification of Graduation**
- 4. Submit a photo for community and public graduation recognition**  
*\*\*Graduation regalia, traditional/cultural regalia or professional attire encouraged.*
- 5. Submit copy of Kiowa Enrollment Verification or tribal ID**  
*\*\*Please note that graduation applications are processed independently, so even if tribal ID has been provided for other funding, applications for graduation assistance will be processed more efficiently when enrollment is verifiable with application submission.*
  
- 6. If Cumulative GPA is 3.5 or higher, submit a copy of your official transcript from your institution** *\*\*If we can verify your cumulative GPA of 3.5 GPA or higher, you may be eligible for honors recognition.*

*Submission of this 3-page application and all requirements will extend Kiowa graduates with 1) Graduation Expense Financial Assistance (e.g. cap & gown), 2) Graduation Award, 3) and Invitation to Graduation Banquet and Awards Program. Please follow our Facebook @KiowaHigherEducation & website (<https://www.kiowatribe.org/department/kiowa-higher-education>) for updates.*

### APPLICANT AGREEMENT

My signature below indicates that I agree to the following conditions for the Kiowa Education Agency Graduation Application and Declaration:

1. I declare that I will use funds solely for expenses related to graduation.
2. I certify that the information on this form is true and correct to the best of my knowledge and consent to the release of this information as well as the release of information from my institution to the Kiowa Department of Higher Education or necessary agencies to release funds.
3. It is understood that my signature for application hereby grants permission to the Kiowa Tribe to use photographs and/or video in publications, news releases, online, and in other communications related to the mission of Kiowa Tribal programs.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

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GRADUATION APPLICATION AND DECLARATION

**PERSONAL INFORMATION**

Name: \_\_\_\_\_ Kiowa Tribe Enrollment #: \_\_\_\_\_

If you would like your name announced/listed other than the name on your records, please indicate below:

\_\_\_\_\_ T-shirt Size: S M L XL

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**SCHOOL INFORMATION**

**Please check the type of school you are graduating from:**

High School    AVT    College/University

School Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_ Current Cumulative GPA: \_\_\_\_\_

Major/Minor/Trade: \_\_\_\_\_

**College/University Students Only (please circle one):** AA AS BA BS MA MS PHD JD MD

Other \_\_\_\_\_

**After graduation do you plan to (circle one or more):**

Attend College/University

Attend Vocational Training

Seek Employment

Military

Continue Employment

Details of continuing education or plans after graduation:

\_\_\_\_\_



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K.E.A. GRADUATION APPLICATION AND DECLARATION  
**VERIFICATION OF GRADUATION**

**PLEASE READ CAREFULLY:**

This form must be completed by your School Counselor, Academic Advisor, or School Administrator/Principal. This form is required before any graduation assistance (e.g. cap & gown assistance) or graduation awards can be processed. This form may be submitted via email at [highereducation@kiowatribe.org](mailto:highereducation@kiowatribe.org), or mailed or delivered to the Kiowa Department of Higher Education office at 208 Hardees Street West, Anadarko, OK 73005.

**Applicant:** \_\_\_\_\_  
 (Print/type) Last Name First Name Kiowa Tribal Enrollment #

**AUTHORIZATION FOR RELEASE OF INFORMATION:** My signature indicates I authorize the release of this information to the Kiowa Education Agency.

\_\_\_\_\_  
 (Applicant Signature)

\_\_\_\_\_  
 (Date)

\*\*\*\*\*Section below to be completed by official from educational institution only.\*\*\*\*\*

**School Official: Please verify whether the above-named student is eligible to graduate at the end of the current (Spring) semester or was a winter graduate at the end of the previous fall semester.**

Student name: \_\_\_\_\_

- I verify that the student will be eligible to graduate at the completion of the SP 2023 semester.
- I verify that the student is on track to graduate on a future date: \_\_\_\_\_.

\_\_\_\_\_  
 (Name of Educational Institution: School, College/University, Professional/Vocational School)

\_\_\_\_\_  
 (Indicate: degree, honors, distinctions, major, minor)

\_\_\_\_\_  
 (Print Name)

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 (Title)

\_\_\_\_\_  
 Phone number (for verification)