



# Kiowa Tribe

**125 E. Broadway · Anadarko, Oklahoma · 73005**

**Phone: (580) 654-6470**

## **Natural Resources Department**

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### **Request for Proposals: Project Manager for Asbestos Removal Project**

The Kiowa Tribe, in partnership with the Department of Environmental Quality for the state of Oklahoma (DEQ), is issuing a Request for Proposals (RFP) for a qualified Project Manager for an asbestos removal project at Indian City in Anadarko, Oklahoma. This project, fully funded by the Kiowa Tribe through DEQ, is crucial for ensuring the safety and environmental health of the area.

**Responsibilities:** The selected Project Manager will be tasked with overseeing all aspects of the asbestos removal project at Indian City. This includes:

- Managing the removal and disposal of contaminated materials in strict accordance with Kiowa Tribe and DEQ procurement policies.
- Directly reporting to the Natural Resource Director and the Executive Director for the Kiowa Tribe.
- Providing regular progress reports to both the Kiowa Tribe and DEQ.

### **Qualifications: The ideal candidate should possess:**

- Previous experience in project or site management, particularly in environmental remediation projects.
- In-depth knowledge of asbestos removal procedures and regulations, including EPA regulations such as NESHAP and OSHA regulations.
- Certification or licensure through the state of Oklahoma for asbestos removal.
- Strong understanding of safety protocols and procedures related to hazardous material removal.
- Familiarity with waste disposal regulations and best practices.
- Excellent communication and interpersonal skills for effective coordination with tribal and state agencies, contractors, and community members.

- Demonstrated ability to develop and adhere to project budgets and timelines.
- Experience in preparing and submitting comprehensive reports to regulatory agencies.
- Knowledge of tribal sovereignty and sensitivity to cultural considerations in project implementation.

Submission Process: For inquiries and submission of proposals outlining their qualifications, relevant experience, proposed methodology, project timeline, and estimated costs: Derek Tofpi at the Kiowa Tribe Contracts Department 580-654-6300 email: [dtofpi@kiowatribe.org](mailto:dtofpi@kiowatribe.org). The deadline for proposal submissions is [insert deadline date].

**Note:** This RFP requires adherence to both Kiowa Tribe and DEQ procurement policies. The selected Project Manager will be responsible for ensuring compliance with all relevant regulations pertaining to asbestos removal and disposal.

The Kiowa Tribe is dedicated to environmental stewardship and ensuring the well-being of our community. We look forward to receiving proposals from qualified individuals to lead this important project.