



Kiowa Tribe

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SOCIAL SERVICES

To: All ERFA 2025 Applicants

From: Social Services 

CC: Randy Smith, Executive Director, HHS 

RE: Processing the ERFA 2025 Applications

In accordance with the requirements set forth by the finance departments and our auditing team, it is imperative that the necessary documentation accompanies all applications; failure to provide such documentation will result in the application not being processed. The required documentation includes:

1. A copy of the Enrolled Kiowa Tribe Members card(s) or Certificate of Degree of Indian Blood (CDIB).
2. Supporting documents that demonstrate need, which may include a copy of a utility bill, medical bill, rent/lease paper, or mortgage statement.
3. Supplemental Nutrition Assistance Program (SNAP) – Photo of the card displaying the tribal member's name and/or screenshot of the Tribal member's SNAP app with the name on it.
4. For those affected by federal furloughs, furlough documentation includes the name of the Kiowa Tribal member.
5. Individuals experiencing homelessness must provide a written statement signed and dated.
6. In cases of domestic violence, a copy of the Protective Order must be included.
7. A completed application for the Emergency Relief Funding Assistance (ERFA) 2025.

The Social Services department will contact the applicant if any documentation is outstanding.

This requirement originates from our Finance Department, which will not process any payments for ERFA 2025 applications that lack the requisite documentation.