

Kiowa Tribe
Request for Proposal
Child Care Renovation



KT RFP-25-007-CC

OVERVIEW

The Kiowa Tribe Child Care Program is requesting written quotes from qualified vendors and contractors for the renovation of office spaces, including plumbing and electrical work, to be completed at the Child Care Center located at 1602 Independence Street, Anadarko, OK 73005. in accordance with the Kiowa Tribe Procurement Policies and Procedures and under the CFR part 200 Uniform Guidance. **Floor plans to reference renovation are attached.**

PROJECT DESCRIPTION

This project consists of the following:

Staff Break Room and Staff Resource Room share a wall; this project would require a door made to connect these two rooms. The door needs to be no less than 36 inches wide or compliant with ADA requirements.

Laundry Room and Storage Room share a wall; this project would require the wall to be removed to allow more usable square footage. The current wall storage units need to be moved to another wall.

To schedule a site visit prior to submission of quote to obtain specifics regarding renovation, please email Jonna Beartrack as jbeartrack@kiowatribe.org.

TERO REQUIREMENTS (MANDATORY)

Tero Requirements: Kiowa Tribe TERO Office requirements apply to award of agreement; including a 3 percent fee on all jobs that are over \$1,000 in value. Successful bidder must complete required TERO paperwork and pay all applicable fees in accordance with the current Legislative Act for this project. Please contact Kiowa Tribe TERO on (580) 919-8744 with any questions. The successful bidder must have fees and all paperwork submitted to TERO for agreement to be considered fully executed.

TERO Certification:

Indian preference will be given only to bidders who provide proof of current certification from the Kiowa Tribe Tero office located in Carnegie, Oklahoma telephone number (580) 919-8744

Proof of TERO certification must accompany and be included in bid submittal.

SUBMISSION REQUIREMENTS

Email submissions by 4:00 PM Friday, April 17, 2026 to jbelgarde@kiowatribe.org and jbeartrack@kiowatribe.org

Submission must include:

1. Vendor or Contractor name and contact information
2. Vendor or Contractor professional resume or other documentation of qualifications.
3. Acknowledgement of TERO requirements
4. Certificate of Liability Insurance
5. Workers' Compensation (Personal and ADV Injury)
6. Bid and performance bonds
7. W-9 on file with Kiowa Tribe Finance
8. Wage rates that you are paying to each of your categorical laborers
9. Timeline of events, delays, start, and completion dates of each phase of the contract
10. Subcontractor Information
11. Company historical information
12. Past Performance/Testimonials
13. BBB/D&B and other affiliates' information
14. Resume of On-Site Supervisor
15. Twenty-four notice schedules of power or water outage needed
16. Material costs/justification for pre-payment
17. Disclosure of non-debarments from contractual work

Material and Labor Quote must include:

- Itemized list of materials
- Unit prices and quantities
- Total cost of materials

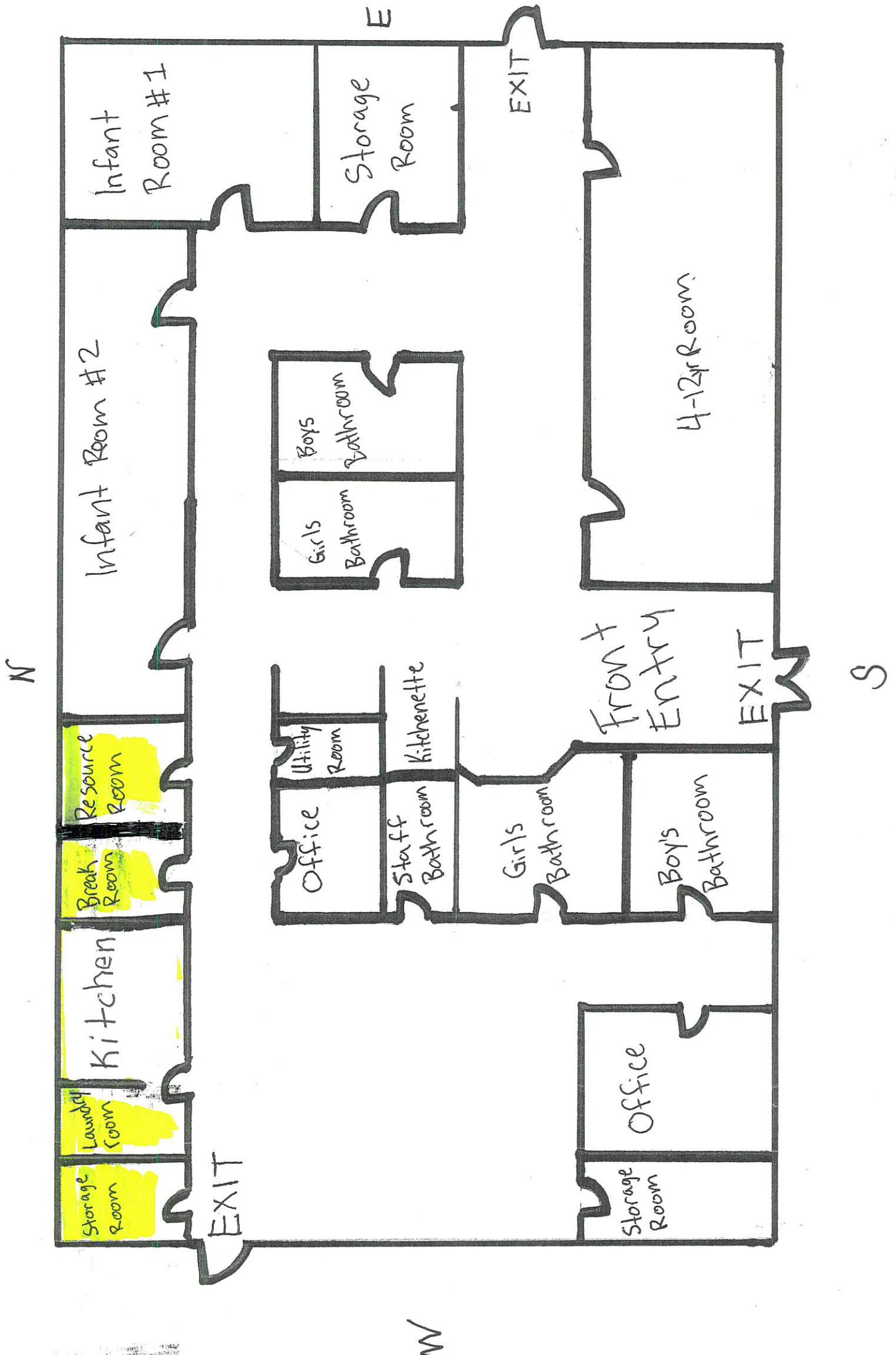
- Estimated total labor hours
- Hourly rates by labor category
- Total labor cost
- Estimated duration to complete the work

KIOWA CHILD CARE CENTER

BEFORE remodel

1602 Independence Street

Anadarko, OK 73005



AFTER remodel

