

Kiowa Tribe
Request for Proposal
Child Care Privacy Fence



RFP KT-26-013-CC

REQUEST

Kiowa Tribe Child Care Program is requesting proposed renovation to be completed at 502 S Country Club Rd, Anadarko, OK 73005. The proposed renovation will be a childcare facility to serve ages 0-13 years of age. The facility requirements and scope of work are listed below.

Fence; Metal/ Tin to enclose the entire property.

The Child Care center will need a fence around the entire property. Furnish and install a **6-foot-high corrugated metal privacy fence** supported by galvanized steel posts and framing. Install galvanized steel posts set in concrete footings in accordance with manufacturer recommendations and local building codes. Attach 26- or 29-gauge corrugated metal panels securely to steel framing using corrosion-resistant fasteners with neoprene washers. Ensure all exposed edges are trimmed or capped to eliminate sharp edges and provide a child-safe finished product. Install horizontal support rails as required to provide structural integrity and resistance to wind loads. Include lockable gates.



Proposals must be submitted to the Executive Director – Kiowa Education Agency (Toni Tsatoke) via email at ttsatoke@kiowatribe.org and Child Care Director (Jonna Beartrack at jbeartrack@kiowatribe.org, no later than August 26, 2026. These individuals expect to make a decision by August 31, 2026.

TERO Requirements:

Section 3-201(a) of the 2025 Tribal Employment Rights Office Ordinance Act (KL-CY-2025-011), Indian Preference in Contracting, requires the Tribe and all Government Commercial Enterprises, when awarding contracts or subcontracts for supplies, services, labor and materials in an amount of \$5,000 or more where the majority of the work will occur within the jurisdiction of the Tribe, to give preference to Entities certified by the TERO Director as 51% or more Indian-owned.

Section 2-201(a), Employment Rights Fee, requires every Entity or department with a construction or professional services contract in the amount of \$1,000 or more to pay the Commission a TERO Fee of three percent (3%) of the total contract amount. The TERO Fee is built into the contractor's bid total and is due in full prior to commencement of work. For good cause shown, the TERO Director may authorize payment in installments over the course of the contract.

PROPOSAL PREPARATION

In order to expedite the review process, your proposal should include the following information:

1. **Contact information** (Name of proposer's firm, address, telephone and fax numbers, name of contact person, email, and date of submission).
2. **Engagement letter** (A summary stating the proposer's understanding of the work to be done and expected time commitment).
4. **Qualifications and Experience** (Describe company experience that is relevant to the proposed services, such as recent experience with other tribal governments, including a list of tribal governments served if any).
5. **References** (Include references for three tribal governments or enterprises served by the firm in the last three years).
6. **Project Organization and Management** (Expected timeline of services).

Contractor Responsibilities

- Verify measurements before fabrication.
- Obtain required permits and inspections, if applicable.
- Coordinate work to minimize disruption to childcare operations.
- Maintain a safe work area at all times.
- Comply with all applicable OSHA safety standards.
- Provide all required warranties.

Deliverables

- Complete installation of corrugated metal fence and gates
- Final cleanup and site restoration
- Operation and maintenance information for gate hardware
- Manufacturer's material warranty
- One-year minimum workmanship warranty

Acceptance

The project shall be considered complete upon:

- Successful final inspection by the Owner.
- Fence and gates operating properly.
- Site restored to pre-construction condition.
- Submission of all warranties and closeout documentation.

This scope is appropriate for inclusion in a bid package or construction contract and emphasizes the additional safety considerations needed for a childcare environment, such as capped edges, child-resistant latches, and durable, low-maintenance materials.

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QUESTIONS

For questions on this RFP, please contact Jonna Beartrack at (405) 480-2668 or email jbeartrack@kiowatribe.org and Toni Tsatoke at (405) 648-0921 or email at ttsatoke@kiowatribe.org.