Project Manual



Kiowa Casino

Highway 183 & East 5th Street Hobart, Oklahoma

FOR CONSTRUCTION

February 1, 2024 TCI Project No. 2318

Timberlake Construction Co. – Construction Manager P.O. Box 18297 Oklahoma City, OK 73154





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00010 SOLICITATION FOR BIDS

1.01 **OWNER**

Kiowa Casino Operating Authority 198131 Highway 36 Devol, OK 73531

1.02 CONSTRUCTION MANAGER

A. Timberlake Construction
 P.O. Box 18297
 Oklahoma City, OK 73154
 Phone: 405-840-2521 Fax: 405-840-5469

1.02.1 SOLICITATION DATE

A. February 1, 2024

1.02.2 PROJECT DESCRIPTION

A. Kiowa Casino
Highway 183 & East 5th Street
Hobart, Oklahoma, 73651

1.02.3 BID DATE, TIME, AND PLACE

A. Date: March 5, 2024

B. Bid Deadline: 2:00 PM CST

C. Bids shall be delivered to:7613 N Classed Blvd, Oklahoma City, OK

1.02.4 POTENTIAL BIDDERS

- A. Bids signed and under seal, executed, and dated must be received 7613 N Classed Blvd, Oklahoma City, OK on March 5, 2024.
 - A. Bidders for Bid Packages should be prepared to submit Subcontractor's Qualification Statement to Construction Manager.
 - B. Bidders will be required to provide bid security in the form of a Bid Bond in the amount of five (5) percent of the bid amount if the bid is over \$50,000.00 (material vendors not required).
 - C. Submit your offer on the Bid Form provided in Project Manual.
 - D. Your bid will be required to be submitted under a condition of irrevocability for a period of 45 days after submission.
 - E. The Owner reserves the right to waive any informalities and accept or reject any or all bids.

F. All contract work must be fully complete within 10 days of Notice to Proceed.

1.02.5 OBTAINING BIDDING DOCUMENTS FOR WORK PACKAGES

A. Bid Documents may be obtained from Timberlake Construction Co., Inc. by contacting Scott Berger at (405) 840-2521 or via Timberlake Construction's website at www.timberlakeconstruction.com.

Part 1 - Invitation

1.1. BID SUBMISSION

- A. Bids signed and under seal, executed, and dated must be received at 7613 N Classed Blvd, Oklahoma City, OK before 2:00 PM on March 5, 2024.
- B. Bids submitted after the above times shall be returned to the bidder unopened.
- C. Bids must be submitted on the provided bid form.

1.2 INTENT

- A. The intent of this bid request is to obtain offers to perform the work to furnish and install all work for the Kiowa Casino.
- B. Work of these contracts is to include the following all work as specified in bid packages.
- C. This work is to be a Stipulated Sum Contract in accordance with the Contract Documents.

1.3 CONTRACT TIME

A. The completion date in the Agreement shall be the Contract Time from Notice to Proceed. Work to complete in accordance with schedule provided. Schedule is subject to change by the construction manager.

Part 2 - Bid Documents and Contract Documents

2.1 DEFINITIONS

- A. Bid Documents: Contract Documents supplemented with Instructions to Bidders and Bid Form.
- B. Contract Documents: As Defined by Bid Package requirements

2.2 CONTRACT DOCUMENTS INDENTIFICATION

A. The Contract Documents are identified as the Kiowa Casino as prepared by Timberlake Construction Inc. and Mass Architects, Inc. with Contents as identified in the table of contents.

2.3 AVAILABILITY

- A. Bid Documents may be downloaded from the Timberlake Construction Inc. website.
- B. Bid Documents are made available only for the purpose of obtaining offers for this project. Their use does not grant a license for other purposes.
- C. Upon receipt of Bid Documents, verify that documents are complete. Notify Timberlake Construction Inc. should the documents be incomplete.
- D. Immediately notify Timberlake Construction, in writing upon finding discrepancies or omission in the Bid Documents.

2.4 INQUIRIES/ADDENDA

- A. Direct question in writing to Scott Berger via e-mail at: estimating@timberlakeconstruction.com
- B. Addenda may be issued during the bidding period. All Addenda become part of the Contract Documents. Include the resultant cost in the bid amount.
- C. Verbal answers are not binding on any party and shall not be requested.
- D. Clarifications requested by bidders must be in writing not less than 7 days before date set for receipt of bids. The reply will be in the form of an Addendum, a copy of which will be forwarded to known recipients. Recipients will be known via a bidder's list of groups or individual that have the bid documents. It will be the responsibility of the Construction Manager to verify that all subcontractors have received any and all Addenda and that the Subcontractor's bid reflects the pricing of the Addenda.
- E. Where the Bid Documents stipulate a particular product, substitutions will be considered up to 5 days before receipt of bids. All substitutions requests must be directed through Timberlake Construction.
- F. Substitution requests should be made through the Construction Manager in written form. Any substitution requests not made through the Construction manager will be rejected.
- G. In submission of substitutions to products specified, bidders shall include in their bid all changes required in the Work and changes to Contract Time and Contract sum to accommodate such substitution. A later claim by the bidder for an addition to the Contract Time of Contract Sum because of changes in work necessitated by use of substitution shall not be considered.
- H. Provide products as specified unless substitutions are submitted in the manner and accepted.

2.5 SITE EXAMINATION

- A. Examine the project site before submitting a bid. The site is located at Highway 183 & East 5th Street. Hobart. Oklahoma.
- B. A non-mandatory walk thru will be held at the job site on February 13th at 1:00 PM at Highway 183 & East 5th Street, Hobart, Oklahoma. Contact Scott Berger at 405-840-2521 for any questions.
- C. Contact Scott Berger via phone at 405-840-2521 to set up site inspections.
- D. A later claim by the bidder for an addition to the Contract Time or Contact Sum because of the existing conditions shall not be considered.
- D. Providing a bid for any Work, by any Subcontractor, is an acknowledgement that the existing conditions have been observed and that said bid price reflects any and all existing conditions, unless specifically called out other side, in writing, on the Bid Form.

2.6 SUBMISSION PROCEDURE

- A. Bidders shall be solely responsible for the delivery of their bids in the manner and time prescribed.
- B. Submit one copy of the executed offer on the Bid Forms provided, signed and sealed with the required security in a closed opaque envelope, clearly identified with bidders' name, project name and Owners' name on the outside.
- C. Improperly completed information or irregularities in security deposit, may be cause not to open the Bid Form envelope and declare the bid invalid or informal.

2.7 BID INELIGIBILITY

- A. Bids that are unsigned, improperly signed or sealed, conditional, illegible, obscure, contain arithmetical errors, erasure, alternation, or irregularities of any kind, may at the discretion of the Owner, be declared unacceptable.
- B. Bid Forms, Appendices, and enclosures which are improperly prepared may, at the discretion of the Owner, be declared unacceptable.

2.8 PERFORMANCE ASSURANCE

A. Subcontractors shall include a Performance Bond, Material and Labor Payment Bonds, statutory and maintenance bond in amounts equal to one hundred percent (100%) of the contract price. Bonds shall be furnished by the successful bidder on contracts in excess of Fifty Thousand Dollars (\$50,000). No bond is required for material vendors.

2.9 INSURANCE

A. Provide an executed "Undertaking of Insurance" on a standard form provided by the insurance company stating their intention to provide insurance to the bidder in accordance with the insurance requirements of the Contract Documents.

2.10 BID FORM SIGNATURE

- A. The Bid Form shall be signed by the bidder, as follows:
 - 1. Sole Proprietorship: Signature of Sole Proprietor in the presence of a Witness who will also sign. Insert words "Sole Proprietor" under signature. Affix Seal.
 - 2. Partnership: signature of all partners in the presence of a witness who will also sign. Inset work "Partner" under signature. Affix Seal to each signature.
 - 3. Corporation: Signature of a duly authorized signing officer(s) in their normal business signatures. Inset the officers capacity in which the signing officer acts, under each signature. Affix the corporate seal. If the bid is signed by officials other than the president and secretary of the company, or the president/secretary. treasurers of the company, a copy of the bylaw resolution of their board of directors authorizing them to do so, must also be submitted with the Bid Form in the bid envelope.
 - 4. Joint Venture. Each party of the joint venture shall execute the Bid Form under their respective seals in a manner appropriate to such party as described above, similar to the requirements of a partnership.

PART 3 – Offer Acceptance / Rejection

3.1 DURATION OF OFFER

- A. Bids shall remain open to acceptance and shall be irrevocable for a period of sixty (60) days after the bid closing date.
- B. The Owner has selected Timberlake Construction as the Construction Manager.

3.2 REJECTION

1. Per Title 61, The owner reserves the right to waive any informalities and accept or reject any or all bids.

01120 SUMMARY OF WORK

PART 1 GENERAL

2.01 WORK INCLUDED

- A. The General Conditions, Supplementary Conditions, and Division 1 are hereby made a part of each of the technical sections that follow and shall be understood to apply in full to all individuals or corporations who contract or sub-contract to perform any part or all of the project work.
- B. The Requirements and Specifications are complementary. Indications in the requirements or in any section of the specifications of an article or material, operation or method requires that the subcontractor shall provide each item or service or quality or is subject to qualifications noted; and, the subcontractor shall perform each operation prescribed according to the conditions stated providing, therefore, all necessary labor, equipment and incidentals to complete the project work.

2.02 PROJECT: Kiowa Casino

2.03 OWNER: Kiowa Casino Operating Authority

2.04 ARCHITECTS: Mass Architects, Inc.

2.05 CONSTRUCTION MANAGER:

A. Timberlake Construction PO Box 18297 Oklahoma City, OK 73154 405-840-2521

Email: estimating@timberlakeconstruction.com

2.06 SCOPE OF CONTRACT

- A. The scope of the work includes all work included in the Base Bid and Alternate(s) and such additional work as may be properly authorized by the Owner through issuance of addenda, field orders, and change orders; or acceptance of Alternates.
- B. The Subcontractor shall provide all labor, materials, tools, accessories, equipment, and incidentals required to complete all work specified or reasonably implied therein, as falling within the Scope of Work on this project.

2.07 COLOR, TEXTURES AND PATTERNS:

A. After the bid letting, the successful subcontractor shall submit in duplicate, manufacturer's color charts for all items requiring the owner's decision concerning colors, textures and patterns except for those materials where color, pattern, and texture are specified herein. The Owner will then decide the final color/display decisions.

2.08 WORK BY OTHERS

- A. The Subcontractor shall cooperate with Owner's personnel or other subcontractors that may be working in the same area during the construction period.
- B. There are Owner furnished and installed items, materials, equipment or similar furnishings on the project that may be installed at a later date.
- C. Subcontractor shall furnish and install items, materials, equipment, furnishings, etc., included in these Specifications that are not specifically indicated to be furnished and/or installed by the Owner.
- D. Items noted NIC (Not in Contract) will be supplied and installed by Owner after Substantial Completion.

2.09 OWNER OCCUPANCY

A. Owner intends to occupy the Project by the date noted on schedule.

B. Cooperate with Owner to minimize conflict and to facilitate Owner operations.

2.10 SUBCONTRACTOR USE OF SITE AND PREMISES

- A. Construction Operations: Limited to areas to achieve the work.
- B. Provide access to and from site as required by law and by Owner:

END OF 01200

00300 BID FORM

BIDDER:		
TO: Timberlake Cons	•	
SOLICITATION FOR BIE having examined the Plate by Timberlake Construction of materials, equipment at to construct the project is required under the CONTRIBITION Operating Authors as the additional insured	OS for Kiowa Casino, loons and Specifications, won, Mass Architects, Incand labor, hereby proportion accordance with the FRACT DOCUMENTS, for insurance for Generority, Timberlake Conin regards to the Generolations.	
The Bidder hereby agree The work will be award		nder this Subcontract upon written Notice to Proceed.
The work will be award	eu baseu on the total	of the base bid.
The Bidder Acknowledge	es receipt of the following	g Addenda and date received:
Addendum #:	Date:	
Addendum #:	Date:	
	Date:	
	Date:	
Bond Rate (Bond costs s	shall be included in the I	pase bid):
Bid Package #	Description	
(initial) PI	ease knowledge that y	ou have reviewed the Bid Package listed above.
Base Bid Amount		
(Words):		DOLLARS
(Numbers) \$		

CORPORATE SEAL	Firm Name:
	Signature:
	Title:
	Date:
Bidder's Name:	
Telephone:	
Cell #:	
Email:	

END OF 00300

00310 SUBCONTRATOR'S CHECKLIST FOR BID SUBMITTAL

- 1. Bid Form (Section 00300)
- 2. Affidavit Acknowledgement Letter (00311)
- 3. Non-Collusion Affidavit (00350)
- 4. Business Relationship Affidavit (00360)
- 5. If Public, a Bid Bond in the amount equal to five percent (5%) of the total amount of the proposal submitted if proposal is over \$50,000.00. All bonds are to name Timberlake Construction Co., Inc. as Obligee. **Example of correct bond information attached**.

END OF 00310

00311 AFFIDAVIT ACKNOWLEDGEMENT LETTER

(To Accompany Bid Form)

By signing below, you have received, reviewed and acknowledged all Project Affidavits. Please submit this signed and notarized form attached to your Bid Form in lieu of each individual singed Affidavit.

- 1. Affidavit of Bidder
- 2. Tobacco Free Affidavit
- 3. Sex Offenders or Mary Rippy Violent Crime offenders Registration
- 4. Drug Free Affidavit
- 5. Subcontractor Affidavit of Non-Payment For Procurement of Subcontract

On all Public projects, the following affidavits must still be submitted within your sealed bid in addition to this letter.

1. Non-Collusion Affidavit

2. Business Relationship Affidavit

	Agent Authorized by Bidder
	Complete Legal Name of Bidder
SUBSCRIBED AND SWORN to before me thisday of	20
Notary Public (SEAL) :	
My Commission Expires:(Date)	

00300 TOBACCO-FREE NOTICE

Bidder must sign an Affidavit as follows:

AFFIDAVIT AND DECLARATION OF BIDDER

COUNTY OF)		
STATE OF) SS.)		
Affiant,			, being first swo	orn upon oath, state:
1.	That I am the(title (hereinafter "Bidder").	e)	of	(company)
2.	Bidder will be permitted to The Bidder and its sub-co	use tobacontractors a	co products in the nd suppliers, th	es under the authority of the ne facilities or on the property eir agents or employees, and ne Bidder, will not use tobacco
3.	The Bidder agrees to prois a tobacco-free site.	minently dis	splay a Notice	stating that the Kiowa Casino
FURTH	HER AFFIANT SAYETH NO	OT.		
DATE	O this day of			, 20
			Bidder or Autho	orized Agent
This instrumer	nt was acknowledged befor	re me on th	e	day of
, 20	.			
			Notary Public	
My Commission	on Expires/My Commission	No.:		

00340 SEX OFFENDER AFFIDAVIT (OR MARY RIPPY) VIOLENT CRIME OFFENDERS REGISTRATION

Bidder must sign an Affidavit pursuant to the Oklahoma Sex Offenders Registration Act (57 O.S. §581 *et seq.*) as follows:

AFFIDAVIT AND DECLARATION OF BIDDER

COUNTY OF		_)) SS.		
STATE OF)		
Affiant	,		, being first sv	vorn upon oath, state:
1.	That I am the	(title)	of	npany)
(hereinafter "E	Bidder").	(uuo)	(0011	iparry)
that no employ Bidder, Contra Offenders Re neither the (A suppliers, their	ary Rippy Violent Crime byee working on the actor, Vendor) is curred gistration Act or the Marchitect, Successful Bir agents or employees accessful Bidder, Control	e Offenders Reg premises under ently registered Mary Rippy Viol- idder, Contracto s, or any other p	istration Act, 5 the authority under the pro ent Crime Of or, Vendor) no ersons perfore	gistration Act, 57 O.S. §581 et 57 O.S. §591 et. seq., I declare of the (Architect, Successfur ovisions of the Oklahoma Sextenders Registration Act. That or any of its sub-contractors of ming any work on behalf of the of the provisions of 70 O.S. §6
				h 2 above, who is or becomes from the project premises and
	HER AFFIANT SAYET	H NOT.		
DATE	D thisday of			, 20 <u></u> .
This instrumer				norized Agent _ day of
, 20	- •			
		•	Notary Public	
My Commission	on Expires/My Commi	ssion No.:		

00350 NON-COLLUSION AFFIDAVIT

The following Affidavit is submitted by the Bidder, or Bidder's Authorized Agent:

The undersigned of lawful age, being first duly sworn on oath, affirms and says:

- 1. The undersigned is the Bidder or the duly authorized agent of the Bidder submitting this competitive bid and has the lawful authority to execute this Affidavit and the attached Bid. For the purposes of certifying the facts pertaining to the existence of collusion among bidders and between bidders and Kiowa Casino officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the Bid to which this statement is attached:
- 2. The undersigned is fully aware of the facts and circumstances surrounding the making of the Bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such Bid; and
- 3. Neither the Bidder nor anyone subject to the Bidder's direction or control has been a party:
 - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
 - b. to any collusion with any Kiowa Casino official, agent or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; nor
 - c. in any discussion between bidders and any Kiowa Casino official, agent, or employee concerning exchange of money or other thing of value for special consideration in letting of a contract.
- 4. The undersigned certifies, if awarded this contract, whether competitively bid or not, neither the Bidder nor anyone subject to Bidder's direction or control has paid, given, or donated or agreed to pay, give or donate to any officer or employee of the Hobart Public Schools any money or other thing of value, either directly or indirectly, in procuring this contract.

This bid will not be considered unless this form has been fully completed and signed and certified by the

Type or print name and title of person who signed above.

00360 BUSINESS RELATIONSHIP AFFIDAVIT

The undersigned as Bidder or Bidder's Authorized Agent, being of lawful age and being first duly sworn on oath, hereby swears, affirms ad states that the undersigned has thoroughly read and understands the provisions and terms of this Business Relationship Affidavit and is fully knowledgeable of Bidder's and it's officers' and directors' business relationships and associations and hereby affirmatively so states that as a part of this Bid.

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that the Bidder does not have any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this sworn statement and has not had any such relationship with the architect, the engineer, or any other party to this project **except**, **if any, as stated on the lines below.**

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that no officer or director of the Bidder has a partnership, joint venture, or other business relationship presently in effect and no officer or director of the Bidder has had any such relationship within one (1) year prior to the date of this sworn statement with any officer or director of the architectural or engineering firm or other party to this project **except**, **if any, as stated on the lines below.**

If Bidder or any of its officers or directors has or within the one (1) year prior to the date of this statement has had any such relationships, the Bidder or Bidder's Authorized Agent must state the names of all persons having such business relationships and the positions they hold or held with the Bidder and/or their respective companies or firms **on the lines provided below:**

(THE BIDDER MUST STATE ANY BUSINESS RELATIONSHIP MEETING THE ABOVE DESCRIPTION ON THE LINES ABOVE, IF NO DISCLOSURE IS MADE ON THE ABOVE LINES THEN BIDDER WILL BE IRREFUTABLY DEEMED TO HAVE STATED AND SWORN UNDER PENALTY OF LAW THAT BIDDER AND ITS OFFICERS OR DIRECTORS HAS NO SUCH RELATIONSHIPS.)

This bid will not be considered unless this form has been fully signed by the Bidder, and notarized, dated and completed by the Notary Public

COLINITY OF

COUNTY OF			
STATE OF) SS)	5.	
		d Agent, hereby expressly ac as the sworn statement of the Bio	
		tnership, Limited Liability n hereinafter called Bidder	-
	Signature of Bidder or B	Bidder's Authorized Agent	-
Ту	pe or print name and title	of person who signed above.	-
Signed and sworn to or affirmed above named Bidder or Bidder'		day of	, 20, by the
My Commission Expires:		Notary Public	
My Commission Number:	_		

00370 DRUG-FREE AFFIDAVIT (Subcontractor Requirement)

)) SS.			
l		of to the Contractor. Affiar	_ is the agent authori	zed by Subcontr	
1.	permitted to agents or em	e working on premises uuse a controlled substar pployees, and any other or, will not be permitted t	nce at any time. The persons performing a	Subcontractor, s any work on beha	uppliers, alf of the
2.	and their age possession of workplace are of such prohi	or agrees to publish a stants or employees that the or use of a controlled sulted specifying the actions bition. Subcontractor agong the Subcontract with	he unlawful manufact bstance is prohibited s that will be taken ag grees to provide all er	ure, distribution, in the Subcontra ainst employees mployees engage	dispensing, ctor's for violations
			Name of Sub	contractor	
Subsc	ribed and swo	rn before me this	day of	, 20)1
Notary	Public	(SEAL)			
Му Со	mmission Exp	oires: (Date)			
(This A	Affidavit is to a	ccompany the contract	signed by the Subcor	ntractor)	

00380 SUBCONTRACTOR AFFIDAVIT

STATE OF:			
COUNTY OF:) SS.)		
of Oklahoma. Affiant furth	thorized by Subcor ner states that Subo any officer or emplo	ntractor to submit the attac contractor has not paid, g byee of the State of Oklah	st duly sworn, on oath says ched contract to the State iven or donated or agreed noma any money or other contract.
Subscribed and sworn to	before me this	day of	, 201
Notary Public	(SEAL)		
My commission expires:	(Date)		

00500 SUBCONTRACTOR AGREEMENT FORM

1.01 Subcontract Agreement Form

Subcontract Agreement between Construction Manager and Subcontractor provided by the Construction Manager, where the basis of payment is a stipulated sum. A sample copy is available upon request.

00510 INSURANCE REQUIREMENTS

Subcontractor agrees to procure and maintain, at its sole cost and expense, all insurance with identical limits of liability and scope of coverage, as required in the Prime Contract, as set forth below:

1. Workers' Compensation and Employer's Liability

Subcontractor shall provide workers' compensation and employer's liability as follows:

- **a.** Statutory workers' compensation (including occupational disease) as required by applicable state law for all employees where work is performed.
- **b.** Employer's liability insurance with limit of:
 - i. \$500,000 bodily injury (each accident);
 - ii. \$500,000 bodily injury by disease (policy limit);
 - iii. \$500,000 bodily injury by disease (each employee).
- **c.** Waiver of subrogation in favor of Timberlake Construction Co., Inc. and a copy of the endorsement is required to be attached to the certificate.

THE SUBCONTRACTOR REPRESENTS THAT ALL EMPLOYEES OF THE SUBCONTRACTOR ARE COVERED BY THE WORKERS' COMPENSATION POLICY LISTED ON THE CERTIFICATE OF INSURANCE GIVEN TO THE CONTRACTOR, INCLUDING ALL OWNERS OF THE SUBCONTRACTOR WHO MAY BE AT, OR WORK AT THE PROJECT SITE.

2. Commercial General Liability Insurance

Subcontractor shall name Timberlake Construction Co., Inc., and its employees, as additional insureds, including products and completed operations. Only CG2010-1001 and CG2037-1001 or their equivalents are acceptable, copies of these endorsements are to be attached to the certificate.

The insurance will have a per project general aggregate endorsement and is to be written on an occurrence form with combined single limits of at least:

- **a.** Bodily injury, personal injury, and property damage:
 - i. \$1,000,000 per occurrence.
 - ii. \$1,000,000 personal injury.
 - iii. \$1,000,000 products/completed operations liability.
 - iv. \$2,000,000 general aggregate.
- **b.** The limit may be provided through a combination of primary and umbrella/excess liability policies.
- c. Coverage for explosion, collapse, and underground is required
- **d.** Independent contractors shall be covered by the policies.
- e. Blanket contractual liability covering all indemnity agreements.
- f. If the scope of work so indicates, there will be no residential exclusions included in policies. This includes, but is not limited to, apartments, town homes, or condominiums.
- **g.** Products liability and completed operations with the provision that coverage shall extend for a period of at least twenty-four (24) months from acceptance date.
- **h.** Policy to be primary and noncontributory as respect to the coverage afforded to the additional insured, and a copy of the endorsement is required to be attached to the certificate.
- **i.** Waiver of subrogation in favor of Timberlake Construction Co., Inc. and a copy of the endorsement are required to be attached to the certificate.
- **j.** Broad form property damage, including completed operations.
- **k.** The cost of defense of claims shall not erode the limits of coverage furnished.

3. Commercial Automobile Insurance

This insurance shall be written on a business automobile policy occurrence form (including all owned, leased, hired, and non-owned automobiles) with a combined single limit of:

a. \$1,000,000 bodily injury and property damage.

- **b.** The limit may be provided through a combination of primary and umbrella.
- **c.** Subcontractor's policy is primary and noncontributory to any other insurance that may be placed as respects to insurance available to any additional insured.
- **d.** Waiver of subrogation in favor of Timberlake Construction Co., Inc. and a copy of the endorsement are required to be attached to the certificate.

4. Employment Practices Liability Insurance

Subcontractors shall have employment practices liability coverage. The insurance is to be written on an occurrence form with the following minimal limits:

i. \$250,000.00 per claim limit of liability.

5. Contractor's Professional Liability Insurance

Subcontractors who engage in design activity (including without limitation the design of framing, roofing, piering, fire suppression and foundation components) shall have contractor's professional liability coverage. The insurance is to be written on an occurrence form with the following minimal limits:

- i. \$1,000,000.00 per claim limit of liability.
- ii. \$1,000,000.00 per design defect circumstance.

Optional Coverage—if applicable to work being done at jobsite:

• **Pollution Coverage**—shall provide coverage for bodily injury and property damage arising out of pollutants brought onto the jobsite by the contractor or subcontractors with minimum limit of liability of \$100,000; and a minimum limit of \$10,000 for cleanup costs.

Applicable to all policies

- Cancellation Notice—All policies shall be endorsed to include 30 days' notice of cancellation (10 days if canceled for nonpayment of premium) or change in coverage so as to affect this certificate of insurance ("endeavor to" wording in the cancellation clause must be stricken from the certificate).
- Should the subcontractor engage a subcontractor(s), equivalent insurance coverage as requested, must be obtained from each of your subcontractors or suppliers before permitting them on job site.
- Maintenance of the foregoing insurance coverage shall in no way be interpreted as relieving the subcontractor of any responsibility in the contract, and the subcontractor may secure, at his own expense, such additional insurance as deemed necessary.
- Policies provided shall not be subject to limitations, conditions, or restrictions deemed inconsistent with the intent of the insurance requirements to be fulfilled by subcontractor.
- Approval, disapproval, or failure to act by the subcontractor or their agents regarding any insurance required of the subcontractor shall not relieve subcontractor of full responsibility or liability for damages and accidents. Neither shall the bankruptcy, insolvency, or denial of liability by the insurance company exonerate the subcontractor from liability.
- Insurance certificates shall be issued on a standard ACORD form and must be received prior to commencement of work. Each insurance company's rating as shown in the latest Best's Key Rating Guide shall be no less than A-.

00610 PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That		as Principal, and	alandon dan tha
laws of the State of Oklahoma, Sure the penal sum of money of the United States of Amer and each of us, our heirs, executors firmly by these presents.	ety, are hold and firmly bout (State or ica, for the payment of wh	nich, well and truly be made, we	in) in lawful e bind ourselves
The condition of this obliga	tion is such that:		
WHEREAS, said Principal (State or Oth	entered into a written Sub- ner Entity), dated	contract with, 201, for	
made a part of said Contract and or (Name and Address of Agency).	all in complia	nce with the plans and specific	cations thereof,
NOW, THEREFORE, of said said Contract and each and every cupon said Principal by the terms of and save harmless saidpecuniary loss resulting from the bre resting upon said Principal, then this and effect.	ovenant, condition, and pasaid Subcontract and said	specifications; and if said Prin (State or Other I covenants and conditions of sai	oligations resting cipal shall protect Entity) from any id Subcontract
It is further expressly agree said Subcontract and no deviations releasing the Sureties, or any of the	from the plan or mode of		
and its corporate seal to be hereunt these presents to be executes in its duly authorized so to do, the day an	o affixed by its duly autho name and its corporation d year set forth below.	seal to be hereunto affixed by	ety has caused
DATED this	day of	, 201	
PRINCIPAL:	_		
ByTitle	_		
ATTEST:			
SURETY:	-		
ByAttorney-in-Fact	- -		

00620 STATUTORY BOND

KNOW ALL MEN BY THESES PRESENTS:

That			as Principal, and
		a corporation or	ganized under the laws of the State of
			ss in the State of Oklahoma, as
ety, are held and firmly bound unto			
, ,	(S	tate or Other Entit	y) dollars (\$)
	America, for the	payment of which	, well and truly to be made, we bind
	ecutors, administ	trators, trustees, s	uccessors, and assigns, jointly and
erally, firmly by these presents.			
The condition of this obligation	is such that:		
WILEDEAS, soid Dringing onto	and into a weitter	a Cultanatunat with	
WHEREAS, said Principal ente		n Subcontract with	004 for
(State or	Other Entity) da	tea	, 201, for
			mpliance with the plans and
specifications therefore, made			
		(Name ar	nd Address of Agency).
said Principal or subcontractors contract, for labor and material performance of said contract at	s of said Principa s and repairs to fter the same be	al who perform wo and parts for equip comes due and pa	oment used and consumed in the ayable, the person, firm, or
corporation entitled thereto ma	y sue and recove	er on this bond, th	e amount so due and unpaid.
	and no deviation	ns from the plan or	ies hereto that no changes or mode of procedure herein fixed shaligations of this Bond.
and its corporate seal to be her	eunto affixed off its corporation s	ficers, and the said seal to be hereunt	esents to be executed in its name d Surety has caused these presents o affixed by its attorney-in-fact, duly
DATED this	day of	, 201	<u>_</u> .
PRINCIPAL:			
By			
Title			
ATTEST:			
SURETY:			
Ву			
Attorney-in-fact			

00630 DEFECT BOND

KNOW ALL MEN BY THESE PRESENTS

That	as Princ	cipal, and		
a corporation organized under th	ne laws of the State	e of	and	authorized to
transact business in the State of				(0)
Other Entity) dollars (\$	in the per	nal sum of	itaal Otataa af Amaania	(State or
Other Entity) dollars (\$) in lawi	ful money of the Un	ited States of Americ	ca, said sum
being equal to One Hundred Per to be made, we bind ourselves a				
and assigns, jointly and severally			זמווווווסנומנטוס, נועסנפ	es, successors,
and assigns, jointly and severally	y, minny by these p	noscins.		
The condition of the obligation is	such that:			
WHEREAS, said Principal entere	ed into a written S	ubcontract with		
(State or Other Entity) dated		, 20,		
for				
all in compliance with the plans a in the Office of				
			(Name and Name	oo of Agerley).
NOW, THEREFORE, if s	said Principal shal	I pay or cause to be	e paid to	
(State or Other Entity)				
materials and/or workmanship in				
and after the acceptance of said				ty); then this
obligation shall be null and void,	otherwise to be ai	na remain in full for	ce and effect.	
It is further expressly ag				
in said Subcontract and no devia				all have the
effect of releasing the Sureties, of	or any of them, fro	m the obligations o	f this Bond.	
IN WITNESS WHEREO	F. the said Princip	al has caused thes	e presents to be exe	cuted in its
name and its corporate seal to b				
caused these presents to be exe				
attorney-in-fact, duly authorized	so to do, the day a	and year set forth b	elow.	•
DATED this	_ day of	, 20)1	
PRINCIPAL:				
	_			
Ву	_			
Title				
ATTEST:				
	_			
SURETY:				
	_			
By	_			
Attorney-in-Fact				

00700 GENERAL CONDITIONS

The provisions of AIA Document A201, "GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION, Fifteenth Edition, 2007" shall apply to this project, except as hereinafter amended or altered in Section 00800.

A copy is available upon request.

00710 SUPPLEMENTARY GENERAL CONDITIONS

Part 1 - INTENT

- 1.1 These Supplementary Conditions amend and supplement the General Conditions defined in Document 00 700 and other provisions of the Contract Documents as indicated below. All provisions, which are not so amended or supplemented, remain in full force and effect.
- 1.2 The terms used in these Supplementary Conditions, which are defined in the General Conditions, have the meanings assigned to them in the General Conditions.

PART 2 - MODIFICATIONS TO AIA 133 - 2009

- 2.1 ARTICLE 8 –TIME
 - A. Add the following subparagraph:
 - 1. The completion date in the Agreement shall be the Contract Time from Notice to Proceed. Work to be completed by the date listed in the construction schedule published as a portion of these bidding documents.
- 2.2 ARTICLE 11.5 PERFORMANCE BOND AND PAYMENT BOND.
 - A. Add the following sub-paragraph 1. 11.5.3: the Bond value requirements are as follows:
 - 1. Performance & Payment, Statutory & Defect Bonds for 100% of the subcontract amount.

PART 3 – ADDITIONAL ARTICLE – DEFINITIONS

- 3.1 GENERAL
 - A. Products: Means new material, machinery, components, equipment, fixtures, and systems forming the Work but does not include machinery and equipment used for preparation, fabrication, conveying and erection of the Work. Products may also include existing materials or components required for reuse.
 - B. Furnish or Supply: to supply and deliver, unload, inspect for damage.
 - C. Install: To unpack, assemble, erect, apply, place, finish, cure, protect, clean, and ready for use.
 - D. Provide: To furnish or supply, plus install.
 - E. Project Manual: The Project Manual is the volume usually assembled for the Work which includes the Bid Document, and Specifications.

00720 REQUEST FOR INFORMATION PROTOCOL

PART 1 GENERAL

- 1.01 This document sets out the protocol for making a Request For Information (RFI) that is referenced in AIA Document A201-2007 at paragraph 3.2.1 and in Supplementary Conditions.
 - A. The Construction Manager may submit a Request for Information (RFI) to the Architect seeking clarification or interpretation of conflicts, errors, discrepancies, or ambiguities in the Contract Documents. An original and two copies of the RFI must be prepared on the approved form, which is included with this Project Manual in Document 00802. REQUEST FOR INFORMATION FORM. The Construction Manager must complete all designated sections of an RFI form. An oral RFI or an RFI submitted on an unapproved form will not be accepted. Any project delay and/or incurred cost due to the Architect's refusal to accept an oral RFI or an RFI submitted on an unapproved form will be attributed solely to the Construction Manager.
 - B. The use of an RFI is limited to clarification of the Contract Documents. The Construction Manager shall limit each RFI to a single issue. Information which is discernable from the Contract Documents; construction means and methods; and construction site safety will not be addressed by the Architect in responding to an RFI.
 - C. The Architect's review of or response to an RFI shall not constitute an approval, direction or procedure related to the construction site safety precautions, procedures or methodology of the Construction Manager.
 - D. The Architect's review of or response to an RFI shall not constitute an approval, direction, or procedure related to the construction means, methods, techniques, sequences, or procedures of the Construction Manager.
 - E. Before commencement of construction the Architect will designate a representative (Designee) to whom all RFI forms must be submitted. In the event than an RFI is submitted to a representative of the Architect other than the Designee it will not be accepted or responded to by the Architect. Any delay caused by the Architect's refusal to respond to an RFI presented by the Construction Manager to a person other than the Designee will be attributed solely to the Construction Manager.
 - F. Upon receipt of an RFI, Designee will calculate the response due date for a response by the Architect. If the Architect will be responding, the response date will normally be fifteen (15) business days after receipt. If an RFI requires the review of a consultant, sub-consultant, or the Owner, the response date will be twenty-five (25) business days after receipt. If an RFI is received by the Architect after noon, the response date will be one day longer. The Designee will record the time and date received on the original and both copies. The Construction Manager will be given one copy as its "Notification of Receipt of an RFI". If an RFI is returned to the Construction Manager for failure to comply with the requirements of this protocol, the response due date will be automatically void and of no effect.
 - G. The Designee or an individual determined by the Designee will review an RFI for compliance with this Protocol. If an RFI is found to be in non-compliance it will be returned to the Construction Manager without a response. Any project delay caused by the Architect's refusal to respond to an RFI submitted by the Construction Manager which fails to comply with this protocol, will be attributed solely to the Construction Manager.
 - H. Designee will determine who should respond to an RFI and designate that person as the "Reviewer". Designee will forward the original and copy to the Reviewer in a timely manner.

- I. Reviewer will review an RFI to ascertain whether the request is sufficiently clear and concise to permit a response. If an RFI is deficient, the Reviewer will return it to the Designee with a written statement identifying the deficiencies.
- J. If the Construction Manger submitting an RFI has not received a Notification of Receipt of an RFI within ten (10) business days of its submittal, or a response to an RFI within the time frame established by this Protocol, the Construction Manager shall submit a written Request for Response to an RFI, requesting the previously submitted RFI be acted upon. If the Construction Manager fails to timely submit a Request for Response to an RFI, any claim for delay or extension of the Contract Time is waived.
- K. If the response to an RFI cannot be completed within the designated time period due to the unavailability of a Reviewer, a consultant, or lack of information, the Designee will issue a due date extension. The Designee will calculate the new response due date, to be no more than fifteen (15) business days after the original due date expires.
- L. If an RFI is in compliance with this protocol and sufficiently clear to allow a response, the reviewer will formulate a response on the designated portion of the form and return it to the Designee.
- M. Upon receipt of the Reviewer's response, the Architect will review the response and determine in the exercise of his/her professional judgment whether the response necessitates an adjustment to the Contract Amount or the Contract Time. Under no circumstances is an RFI response to be considered an authorization to depart from the Contract Documents or an authorization to perform extra Work. If a change, extra or adjustment to the Contract Documents is necessary, appropriate contract procedures must be followed. An RFI response is not a Change Order or Construction Change Directive.
- N. The Designee will forward the response to the Construction Manager.
- O. In the event that the Construction Manager disagrees with the Architects response to an RFI, the Construction Manager shall serve a written "Request for an RFI Review Meeting", to the Designee within five (5) business days after receipt. Designee will arrange a meeting between the interested parties, including the Reviewer and Construction Manager, to resolve the disagreement. Said meeting will take place as soon as practicable after receipt of the "Request for an RFI review meeting".
- P. The Construction Manager shall make no claim or request for a change in the Contract Amount or Contract Time until after an RFI review meeting.

00730 REQUEST FOR INFORMATION FORM

(Subcontractor Complete This Section)	(Architect / Designee complete This Section)
REQUEST FOR INFORMATION NO	_
Project Name	RFI Received By
Contractor	Date Received
Requester	RESPONSE DUE DATE
(Requester Complete This Section)	
REQUEST FOR INFORMATION (Use addi	tional sheets if required, but mark each sheet with
Issue:	
·	
,	
Will this result in a change in the Contract A	Amount? Y () N () Uncertain () \$
_	
Will this result in a change in the Contract 1	ime? Y () N () Uncertain () Duration
Will this result in a change in the Contract T Will this affect any other portion of the work	
Will this affect any other portion of the work	or any other Subcontractors/subcontractors?
Will this affect any other portion of the work Y() N() Uncertain()	or any other Subcontractors/subcontractors?
Will this affect any other portion of the work Y() N() Uncertain()	
Will this affect any other portion of the work Y() N() Uncertain()	or any other Subcontractors/subcontractors?
Will this affect any other portion of the work Y() N() Uncertain()	or any other Subcontractors/subcontractors?

(Reviewer Complete This Section)		
RFI Reviewed by	Date	
RESPONSE TO REQUEST FOR INFORMATION		
Will this result in a change in the Contract Amount?	Yes () No () Uncertain ()	
Will this result in a change in the Contract Time?	, , , , , , , , , , , , , , , , , , , ,	
(Architect / Designee Complete This Section)		
Response to RFI returned to	Date	
Copies To		

00740 SUBSTITUTION REQUEST FORM

.02 Sp	ecified Item:			
Α.				
B.				
	(Section)	(Page)	(Paragraph)	
	(Description)			
.03 Th	e undersigned re	quests consideration	n of the following:	
A.	Proposed Substitution:			
	ne undersigned ce tachments, are co		ving paragraphs, unless modified or clarified by	
A.	The proposed su	bstitution does not affe	ect dimensions shown on the Drawings.	
В.	The undersigned will reimburse Construction Manager for review or redesign services associated with re-approval by authorities.			
C.			ation and make changes to other Work which may be ith no additional cost to Architect.	
D.	The proposed substitution will have no adverse affect on other trades, the construction schedule, or specified warranty requirements.			
E.	Maintenance and service parts will be locally available for the proposed substitution.			
G.	Attached data also includes a description of any revisions to the Contract Documents which the proposed substitution will require for its proper installation.			
			e function, appearance and quality of the proposed o the specified item.	
A.	Submitted by: (Signature)	(Date)	
B.	Company			
C.	Address			
D.	Telephone			
E.	1		not be approved unless accompanied by supporting dat	
	3.			

00750 PAYMENT APPLICATION CHECK LIST

- 1. Required bonds on file.
- 2. Certificates of Insurance & All Endorsements (General Liability & Worker's Comp)
- 3. Submittals must be approved if invoicing for material stored.
- 4. Subcontract Affidavit on file. (00220)
- 5. Timberlake Construction Application for Payment.
- 6. Sex Offenders Affidavit on file. (00222)
- 7. Signed Waiver of Lien form.
- 8. Asbestos Prohibition for Public Works Projects Form.

00760 SUMMARY OF WORK (BID PACKAGES)

PART 1 GENERAL

1.01 SECTION INCLUDES

Bid Package #3A	Building Concrete
Bid Package #4A	Masonry
Bid Package #5A	Structural Steel Fabrication and Erection
Bid Package #6A	Millwork
Bid Package #6B	General Trades
Bid Package #7C	EIFS
Bid Package #8B	Storefront Curtain Wall Glass and Glazing
Bid Package #8C	Overhead Doors
Bid Package #9A	Metal Framing, Drywall & Ceilings
Bid Package #9B	Flooring
Bid Package #9C	Painting
Bid Package #9D	Access Floor
Bid Package #10B	Metal Building System Erection
Bid Package #21A	Fire Suppression
Bid Package #31A	Earthwork
Bid Package #32A	Site Concrete & Paving
Bid Package #33A	Utilities

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This pertains to all trades that will be a part of this project.

PROJECT SPECIFIC INSTRUCTIONS

- 1. Tax Status: Not Tax Exempt
- 2. Bid Bond: Required
- 3. Payment & Performance Bond Requirement: Required if Bid Exceeds \$50,000
- 4. Allowances: None
- 5. Owner furnished items: Building frame and concrete
- 6. Site Visit: Recommended Prebid
 - a. All site conditions are understood to have been reviewed and accepted as a condition of responding to this bid.
- 7. Materials Testing: Owner provided.
 - a. Subcontractor shall coordinate testing in accordance with the construction documents and local requirements. Subcontractor shall be responsible for any and all costs of re-testing for this scope of work.
- 8. **Submittals:** are to be provided within 15 calendar days after receipt of Notice to Proceed. Shop drawings are due within 2 weeks of receipt of Notice to Proceed.
- 9. **Mobilizations:** Include multiple mobilizations as required to complete this scope of work in accordance with the overall project schedule.
- 10. Schedule and working hours:
 - a. The working hours of this project are: 7:00 a.m. to 4:00 p.m. Monday through Friday, unless otherwise stated by TCI.

11. Article 12 Dispute Resolution:

- 12.1 Dispute Resolution. The parties agree that any and all disputes in any way arising from this agreement shall be decided in the Kiowa Tribe of Oklahoma Tribal Court. The construction manager hereby consents to the jurisdiction of said court, and further waives all objections to such jurisdiction. If any provision of this agreement is held to be invalid or unenforceable by the Kiowa Tribe of Oklahoma Tribal Court, then the Remaining portions of this agreement shall be construed as if not containing such provision, and all other rights and obligations of the parties shall be construed and enforced, accordingly.
- 12. 12.2 Governing Law, This agreement and all rights and obligations thereunder, including matters of construction, validity, and performance, shall be governed first by substantive tribal laws and ordinances of the Kiowa Tribe of Oklahoma, where applicable, and where laws and ordinances regarding the matter at issue is non-existent, federal laws shall be applied, and to the extent federal law does not address the matters at issue, then state law of the state of Oklahoma shall be applied, and shall inure to the benefit and be binding upon the parties hereto, its or their heirs, representatives, successors and assigns. However, nothing contained in this or any other paragraph of this agreement shall be construed to mean that federal or state courts have jurisdiction over disputes arising out of this agreement, the subject matter of this agreement, or over the parties to this agreement.
- 13. 12.3 Sovereign Immunity, By entering this agreement, owner does not waive, limit, or modify its sovereign immunity.

GENERAL INSTRUCTIONS

1. Bidder (subcontractor) shall provide a proposal consistent across all construction documents. Information to provide a complete scope may be found across all drawing sets (Demolition, Architectural, Civil, Structural, Mechanical, Plumbing, Electrical, Audio Visual, Theater Lighting, etc.)

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- 2. Any variation from the bid package may render the proposal invalid by the Owner, Architect or Construction Manager.
- 3. No clarifications or submission on a form other than the bid form provided as a portion of this bidding manual will be accepted.
- 4. Owner, Architect and Construction Manager reserve the right to evaluate any discrepancies on a case by case basis.
- 5. Bidder (subcontractor) shall provide a proposal consistent across all construction documents. This includes but is not limited to: construction drawings, specifications, Addenda, Requests for Information (RFI's), Architects Supplemental Instruction (ASI's), officially issued clarifications, etc.
- 6. Subcontractor shall strictly adhere to and follow all Federal, State, Local, and OSHA and Timberlake Construction safety policies and safety regulations.
- 7. Unless otherwise identified in the contract documents, subcontractor to provide a minimum one (1) year labor and materials warranty from the date of Substantial Completion.
- 8. Provide all temporary barriers, walkways, and enclosures for safety and weather protection as required to maintain the project schedule.
- 9. Provide protection for hot, cold, or inclement weather conditions as it pertains to your scope of work.
- 10. If required, provide dewatering of all areas as required to complete your scope of work.
- 11. Subcontractor is responsible to get all materials for their scope of work to the job site, as well as in and out of the building at their cost.
- 12. Subcontractor is responsible for all fees, permits, licenses, etc. necessary for proper completion of their work.
- 13. Subcontractor representative to be on site supervising always while utilizing sub-tier labor forces.
- 14. Subcontractor shall furnish workers compensation insurance and general liability insurance.
- 15. TCI is not responsible for the theft or vandalism of any materials or equipment. Subcontractor is to take all measures necessary to prevent losses without negatively affecting the schedule.
- 16. Provide all layout as required for your scope. The Construction Manager will provide elevation benchmark and building control points only. Provide field measurements and coordination with all other trades as part of this bid package.
- 17. Provide protection of materials until accepted by the Architect and Timberlake.
- 18. Subcontractor shall be responsible for all costs incurred because of remedial work required due to worker negligence.
- 19. Provide daily clean up and remove from site all debris and all excess materials created by this scope. This includes removing/organizing excess materials from the site, throwing away daily trash from work activities and broom cleaning the work each day. Subcontractor shall be responsible for always keeping all areas clean and free of debris.
- 20. If excavation is a portion of your scope of work, all haul off and legal disposal is to be included as a portion of this contract.
- 21. Subcontractor shall provide all hoisting, lifts, scaffolds, rigging, cranes, equipment, etc. required for a complete installation, as it relates to their scope of work.
- 22. Receive, unload, inventory, and provide proper secured storage of all materials. The construction Manager will not receive or sign for any materials for any scope of work.
- 23. Provide 48-hour courtesy notice of material deliveries to the Timberlake Project Superintendent; Superintendent will direct location of laydown or staging.

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- 24. Subcontract shall send a representative with the authority to make decisions on behalf of the Subcontractor to project coordination meetings prior to the beginning of the Subcontractor's work, during, and after completion of the work as required for coordination of the project.
- 25. Subcontractor's onsite superintendent or foreman will attend all project coordination meetings while onsite or as requested by the construction manager
- 26. Subcontractor's project managers will attend meetings at the requests of the construction manager.
- 27. All subcontractors will be required to attend coordination meetings at a minimum two weeks prior to mobilization.
- 28. Furnish proper attic stock of materials as specified in contract documents.
- 29. If required by this scope, subcontractor to ensure that all utilities are properly located via the "Oklahoma One-Call System" prior to excavation.
- 30. Subcontractor will always maintain, a suitably sized and skilled crew to proceed rapidly and logically through the work per the direction of the jobsite superintendent, project manager and project schedule (original or amended).
 - A dedicated onsite superintendent or foreman will be identified for dissemination of jobsite communication between the Construction Manager and Subcontractor's field personnel.
- 31. Provide layout, product submittals, field measurements, coordination with all other trades, fees, inspections, permits, tests, and certifications as required by law or jurisdictional oversight will be paid by that specific trade.
- 32. Provide instructions of Owner's personnel on operation of systems and startup of systems as detailed in the contract documents. This shall be performed at the time the equipment is first started (during construction) and upon final completion. Provide electronic files or all operation and maintenance manuals, warranties, as-builts and any other close out document upon ninety percent (90%) completion of this scope of work. Progress payments will be withheld in the event of all close out document having not been received according to this provision of the subcontract.
- 33. Submittals and closeout documents are to be processed in accordance with the contract documents and directives of Timberlake Construction. Electronic submittals are to be properly labeled and bookmarked.
- 34. Provide separate close out documents as directed and required by the specifications, contract documents, Timberlake Construction, and industry best practices.
- 35. Submit to the Construction Manager a self-performed, typewritten pre-punch list for work of this contract, or any concealed work as part of subcontractor's quality control procedures.
- 36. Fully document as-built conditions weekly and provide drawings and information as required by the Contract Documents for this full scope of work. Provide Digital As-Builts as part of closeout package to Timberlake Construction.
- 37. All Timberlake Construction Job Sites are tobacco and drug free, inclusive of e-cigarettes and vaping.
- 38. Notify TCI if an impactful discrepancy is found between this summary and the construction documents.
- 39. Acknowledges the Overall Project Schedule and durations for this scope of work. It is agreed and understood that the provided schedule is subject to change.
- 40. All lifts will have "boot and diaper" protection to prevent marking the concrete floor.

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By signing below, I acknowledge the contents of the bid package as it pertains to project specific instructions, general instructions, and the bid package/s pertaining to my scope of work.

Bid Package/s:		
Signature:	Date:	

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Bid Package 03A: BUILDING CONCRETE

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of BUILDING CONCRETE work as outlined within the contract documents and below:

Specification Section	Description	
Division 00	Procurement and Contracting Requirements	_
Division 01	General Requirements	
Section 030516	Underslab Vapor Barrier	Complete
Section 033551	Concrete Floor Finishes	Complete
Section 079200	Joint Sealants	As Applicable
Section 313116	Termite Control	As Applicable

- 1. Foundations for canopy at front entry as shown on sheets S-1, S-2, S-3 with demolition of existing curb and gutter as necessary.
- 2. Provide and install grout below all column baseplates and a bituminous coating for columns as required.
- 3. Include concrete pour back for areas demoed by plumbing subcontractor for plumbing piping and other components. See P101A.
- 4. Coordinate pour back recess tolerances with flooring subcontractor where flooring is shown.
- 5. Include any steps, landings, curbs, and ramps as required in contract documents.
- 6. Provide all layouts, staking, surveying, as it pertains to this scope of work from a control point provided by Timberlake Construction.
- 7. Provide all joint sealants and expansion joint material as it relates to this scope of work.
- 8. Provide all reinforcing steel (rebar, dowels, etc.) and accessories as necessary.
- 9. Provide all required formwork, termite protection, and vapor barrier as required.
- 10. Provide all concrete related weather and temperature protection as it applies to your scope of work.
- 11. All waste concrete and concrete truck wash-out is to be confined to a specific area and maintained in accordance with DEQ requirements and located as approved in writing by Timberlake Construction.
- 12. Multiple mobilizations to be included in this bid package.
- 13. A disposable wash-out pit is acceptable. Subcontractor to be responsible for upkeep and disposal.
- 14. Provide and install housekeeping pads as shown in plans. See P203, P401, P402.

Bid Package 04A: MASONRY

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of MASONRY work as outlined within the contract documents and below:

Specification Section	Description	
Division 00	Procurement and Contracting Requirements	
Division 01	General Requirements	
Section 042000	Unit Masonry	Complete
Section 042616	Adhered Masonry Veneer	Complete
Section 079200	Joint Sealants	As Applicable

- 1. Layout, shop drawings—engineered as required, data sheets, samples.
- 2. Modular brick, split face CMU, masonry veneer, mortar and grout, steel reinforcing bars, masonry joint reinforcement, ties and anchors, embedded flashing, cavity drainage material, adhesives, scaffolding, control joint gaskets, misc. masonry accessories, cavity-wall insulation, etc., for the entire masonry system.
- 3. Coordination with other trades, including opening sizes and locations for block outs and embeds provided by others. Material required for block outs, placement and support is part of this bid package.
- 4. Receive, unload, and provide proper storage of materials furnished and installed by this Subcontractor.
- 5. Cleaning of all joints to be caulked. Strict adherence to design measurement tolerances will be maintained. Gaps created by poor quality control will be replaced at no cost to the Owner or caulked and the cost charged to this Subcontractor.
- 6. Weather protection including all cold, hot and inclement weather protection to maintain the project schedule including the proper additives. Stored materials and top of walls shall be covered at the end of each day due to ever changing weather conditions.
- 7. Construct a masonry wall as a mock-up panel sized 8 feet long by 6 feet high; include mortar, accessories, structural backup, and flashings (with lap joint, corner, and end dam) in mock-up. Locate where directed. Mock-up may remain as part of the work. Pertains to each type of masonry used on project.
- 8. Slab protection and other trade work protection from masonry activities including equipment traveling on the slab. There are locations where the slab will be the finished product. Extra care shall be taken in these locations to prevent staining and damage.
- 9. Clean and wash down of all work.

- 10. Cleanup and removal of all masonry debris from the jobsite. The masonry Subcontractor will include dumpster(s), trucks and pick up and haul off equipment as directed by the job site Superintendent at REGULAR INTERVALS to provide a safe and clean jobsite.
- 11. Loose steel lintels, I-beams, tube steel, joists bearing plates, etc. under Division 5 furnished by others-Installed by this bid package.
- 12. This bid package includes all engineered bracing/shoring required for temporary use. Bracing shall be in place until steel erection is complete. Engineering fees, install, rental, and removal shall be by this bid package. As applicable.
- 13. Cleanup. While on site, this trade will provide a dedicated clean up person for one full day a week. Although primarily focused on this trades trash, the Timberlake project superintendent has full discretion to direct this person as he sees fit for the safety and betterment of the project.
- 14. Contractor to provide and install any expansion joint covers located between masonry walls.
- 15. Provide any fire stopping and acoustical material between masonry walls.
- 16. Provide temporary shoring, bracing, and grouting where required.
- 17. Provide all layouts, staking, and surveying as it pertains to this scope of work from a control point provided by the construction manager.

Bid Package 05A: STRUCTURAL STEEL FABRICATION & ERECTION

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of STRUCTURAL STEEL FABRICATION & ERECTION work as outlined within the contract documents and below:

Specification Section	Description	
Division 00	Bidding & Contract Documents	
Division 01	General Requirements	
Section 051213	Architecturally Exposed Structural Steel Framing	Complete
Section 055000	Metal Fabrications	Complete

- 1. Provide all structural steel framing and required attachments as indicated on all contract documents, structural, civil, or architectural.
- 2. Site visit highly recommended in order to take stock of what has been erected and provided and what has not.
- 3. Contractor responsible for field measuring all aspects of their scope required to complete their work.
- 4. All components necessary for constructing the structural element of the canopy at main entry.
- 5. Provide and install cage front steel. Refer A416.
- 6. Provide and install tube steel between sinks, per plans. To be concealed in walls, partially. Refer architectural details A801. Coordinate with TCI and framing subcontractor.
- 7. Provide and install lockable roof ladder. Refer A201, A202.
- 8. Pre-engineered metal building components, by others.
- 9. Provide all layouts, staking, surveying, as it pertains to this scope of work from a control point provided by Timberlake Construction.
- 10. Includes all material, labor, equipment, shipping, taxes, incidentals, permit, fees, submittals, shop drawings, calcs, and inspections required to complete a full scope of work, including but not limited to the following: Columns, beams, tube steel, channel, steel joists and decking, clips, braces, anchor bolts, epoxy, embeds, bearing and holding plates, bridging, ladders, metal grating, weld plates and inserts, all fasteners, nuts, anchor bolts, and bolts.
- 11. Provide all lintels for doors located in masonry. As necessary.

- 12. All materials shall be stored on dunnage and kept free of mud and debris. Remove any soil or debris from steel prior to installation.
- 13. Provide and install structural steel framing required for rooftop equipment. Coordinate sizes with MEP trades. (responsible for the design/coordination of the structural roof frames. Weight, size, etc...)
- 14. Any references to previous drawings other than what has been provided for this 2024 project bidding will be considered void and null.
- 15. Receive, unload, and properly store all materials furnished at the designated storage area.
- 16. Clean up and remove from site all debris and all excess materials created by this scope.
- 17. This subcontractor to review FAA flight requirements and file the appropriate permit, if required, in an expedited manner so it does not delay the steel erection.
- 18. Subcontractor's superintendent must have current OSHA 10-hour certification prior to mobilizing to the jobsite.
- 19. Include multiple mobilizations as required to complete this scope of work in accordance with the overall project schedule.

Bid Package 06A: MILLWORK

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of MILLWORK work as outlined within the contract documents and below:

Specification Section	Description	
Division 00	Bidding & Contract Documents	
Division 01	General Requirements	
Section 064100	Interior Architectural Woodwork	Complete
Section 066000	Plastic Fabrications	Complete
Section 079200	Joint Sealants	As Applicable
Section 123600	Countertops	Complete

- 1. Provide all millwork, wood and plastic cabinets with hardware, and running/standing trim. As shown in the contract documents.
- 2. Provide mock-up of base cabinet, wall cabinet, and countertop. Include hardware, finishes, and plumbing accessories.
- 3. Provide all plastic laminate tops, solid surface countertops, and windowsills, and all back splashes. As shown in the contract documents.
- 4. Provide all miscellaneous millwork items normally associated with this trade including but not limited to:
 - a. Keyboard and pencil drawers,
 - b. Coat racks, rods, hanging rods, coat hooks, grommets, etc.,
 - c. Locks, wire management raceways, bullet catches, etc.
 - d. Shelf standards, supports, brackets, and accessories.
 - e. Adjustable shelving including all fastening devices or adhesives.
 - f. Hardware
- 5. All material shall be shop finished as applicable.
- 6. Provide product data, shop drawings, drawings showing in-wall blocking locations, and samples as required.
- 7. Provide all plumbing, electrical, and food service cut outs as needed.
- 8. Include items shown on A610 and A611.
- 9. Subcontractor responsible for field verification of dimensions prior to fabrication.

- 10. Provide all cosmetic caulking, filler panels, and scribing for countertops and cabinets.
- 11. Provide all installation of all millwork, cabinets, countertops, trim, wall surfaces, and stone surface items.
- 12. Includes all windowsills of any material.
- 13. Provide all layout, staking & surveying as pertains to this scope of work from a control point provided by the construction manager.
- 14. Subcontractor responsible for coordinating delivery, storage, and handling. Installation shall be congruent with the schedule provided by the construction manager.
- 15. Provide and install tube steel that is shown integrated in millwork and countertops. Refer A801 and A802.

Bid Package 06B: GENERAL TRADES

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of GENERAL TRADES work as outlined within the contract documents and below:

Specification Section	Description	
Division 00	Bidding & Contract Documents	
Division 01	General Requirements	
Section 081113	Hollow Metal Doors & Frames	Installation
Section 081418	Flush Wood Doors	Installation
Section 087100	Door Hardware	Installation
Section 102113.17	Phenolic Toilet Compartments	Installation
Section 102600	Wall & Door Protection	Installation
Section 102800	Toilet, Bath, & Laundry Accessories	Installation
Section 104400	Fire Protection Specialties	Installation
Section 109900	Miscellaneous Specialties	Installation

- 1. Receive, unload, store, label, and organize hardware, doors, and frames.
- 2. Receive, unload, store, label, and organize toilet accessories, corner guards, fire extinguishers and fire extinguisher cabinets.
- 3. Receive, unload, store, and install plastic toilet partitions. Field verify dimensions for supplier as needed.
- 4. Install all corner guards. Confirm locations with Timberlake Construction prior to installation.
- 5. Inventory, protect, and install all doors, frames (installed by others), door hardware, and specialty items as specified.
- 6. Provide labor and equipment needed to install rough carpentry items.
- 7. Final check and readjust all doors and door hardware prior to owner acceptance.
- 8. Install all wood doors and hollow metal doors.
- 9. Install contractor provided Knox box or fire control key box.
- 10. Install all fire extinguishers and fire extinguisher cabinets. Have extinguishers inspected and tagged prior to project completion.

- 11. Install all toilet accessories.
- 12. Organize and label all keys and keying with a permanent labeling system in a manner to be neatly turned over to owner.

Bid Package 07B: EIFS

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of EIFS work as outlined within the contract documents and below:

Specification Section	Description	
Division 00	Bidding & Contract Documents	
Division 01	General Requirements	
Section 072100	Thermal Insulation	As Applicable
Section 072400	Exterior Insulation & Finish System	Complete
Section 072700	Air Barriers – Carlisle	Complete
Section 079005	Joint Sealers	As Applicable

- 1. Provide all Exterior Insulation and Finish System as specified and shown on contract documents.
- 2. Provide all required and related accessories, including flashing, and other components for a complete working system.
- 3. Provide and install air/vapor barrier around entirety of building, even behind masonry, regardless if shown on plans or not.
- 4. Provide a fully complete EIFS system with all material and accessories as required by manufacture, whether shown in plans or not.
- 5. Provide color for EIFS system as specified or shown in contract documents. Insall joint sealants at dissimilar materials.
- 6. Provide and install joint sealants for joints as shown in the contract documents.
- 7. Coordinate layout of MEP trades material and equipment to be installed in or through EIFS.
- 8. Provide all layout, staking, and surveying as it pertains to this scope of work from a control point provided by Timberlake Construction.
- 9. Provide mock where requested by architect. Mock-up may remain as part of the work.
- 10. Provide required submittals, shop drawings, and samples.
- 11. Include multiple mobilizations as required to complete this scope of work in accordance with the overall project schedule.
- 12. Clean up and remove from site all debris and all excess materials created by this scope on a daily basis.

Bid Package 08B: STOREFRONT CURTAIN WALL GLASS & GLAZING

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of STOREFRONT CURTAIN WALL GLASS & GLAZING work as outlined within the contract documents and below:

Specification Section	Description	
Division 00	Bidding & Contract Documents	
Division 01	General Requirements	
Section 079200	Joint Sealants	As Applicable
Section 084429	Automatic Entrances	Complete
Section 084313	Aluminum Framed Storefronts	Complete
Section 085653	Security Windows	Complete
Section 087100	Door Hardware	As Applicable
Section 088000	Glazing	Complete

- 1. Exterior and interior storefront framing and windows, storefront framing for window walls, curtain wall systems, fire-rated glazing systems, automatic entrances, exterior and interior manual-swing entrance doors and door-frame units including installation of glazing stops.
- 2. Provide and install all glass and glazing, including for all aluminum storefront systems, aluminum doors, hollow metal frames, and any other opening as specified and shown in the contract documents.
- 3. Installation of aluminum storefront/curtain wall systems.
- 4. Joint sealants required for all framing on both internal & external sides of frames. All accessories for a complete system.
- 5. Shop drawings, schedules, samples, delegated design submittals (which includes calculations and stamped and sealed drawings) and mockups as indicated.
- 6. Coordinate and sequentially install work with other trades to ensure a weatherproof scope.
- 7. Contractor is responsible to get all materials for this scope of work in the building at their cost.
- 8. Remove all protective/safety coating and marking materials including excess sealants from glass and frames.
- 9. All hardware related to aluminum storefront/curtain wall systems is included in this bid package. Provide and install for a complete and fully functional system. Includes all hardware and accessories complete for the door openings as reflected in the hardware schedule.

- 10. Coordinate preparation of aluminum doors and frames with electrical and access control subcontractors for installation of raceways and low voltage components.
- 11. Contractor responsible for providing and installing electrified hardware as shown for this scope of work.
- 12. Provide all layout, staking, & surveying as it pertains to this scope of work.
- 13. Provide mock-up of each finish required for Architect's approval.
- 14. Locate mock-ups where directed. Mock-ups to be full-size unless architect approves smaller models. Alternatively, when a mock-up is not practical, the first piece of an element or connection can be used to determine acceptability. Construct mock-up 1 storefront bay wide by 1 story.
- 15. Provide and install break metal at all headers and jambs as shown in plans. Refer A603.
- 16. Include multiple mobilizations as required to complete this scope of work in accordance with the overall project schedule.
- 17. Clean up and remove from site all debris and all excess materials created by this scope.
- 18. Coordination with access control as it relates to this scope.

Bid Package 08C: OVERHEAD DOORS

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of OVERHEAD DOORS work as outlined within the contract documents and below:

Specification Section	Description	
Division 00	Bidding & Contract Documents	
Division 01	General Requirements	
Section 079200	Joint Sealants	As Applicable
Section 083323	Overhead Coiling Doors	Complete

- 1. Shop drawings, schedules, samples, delegated design submittals (which includes calculations and stamped and sealed drawings) and mockups as indicated.
- 2. Coordinate and sequentially install work with other trades to ensure a weatherproof scope.
- 3. Contractor is responsible to get all materials for this scope of work in the building at their cost.
- 4. All hardware needed to provide a complete and working system.
- 5. Coordinate preparation of aluminum doors and frames with electrical and access control subcontractors for installation of raceways and low voltage components.
- 6. Contractor responsible for providing and installing electrified hardware as shown for this scope of work. Coordinate electrified hardware with electrical subcontractor for power required for system. The electrical subcontractor will provide and install power to motor.
- 7. Provide all layout, staking, & surveying as it pertains to this scope of work.
- 8. Includes all material, labor, equipment, shipping, offloading, incidentals, etc. required to complete a full scope of work.
- 9. Provide and install all guiderails, steel, and accessories required for a complete and fully functional system.
- 10. Furnish and install all coiling counter doors, overhead coiling doors & sectional doors in accordance with the plans and specification. Installation shall result in a weather-tight opening.

- 11. Protection of doors once they are installed is included.
- 12. All break metal trim at coiling door jamb locations. Color to be specified.
- 13. Low voltage wiring for door controls and safety features will be provided and installed by this subcontractor.
- 14. All hinges, bolt mechanism, locks, etc. required for OH Coiling doors.
- 15. Field measurements and coordination with other trades is part of this subcontractor's work.
- 16. Clean up and remove from site all debris and all excess materials created by this scope.
- 17. All doors shall be factory finished in accordance with approved samples.

Bid Package 09A: METAL FRAMING, DRYWALL, & CEILINGS

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of METAL FRAMING, DRYWALL, & CEILINGS work as outlined within the contract documents and below:

Specification Section	Description	
Division 00	Bidding & Contract Documents	
Division 01	General Requirements	
Section 054000	Cold-Formed Metal Framing	Complete
Section 061053	Miscellaneous Rough Carpentry	As Applicable
Section 068316	Fiberglass Reinforced Paneling	Complete
Section 071900	Water Repellents	As Applicable
Section 072100	Thermal Insulation	Complete
Section 078400	Firestopping	As Applicable
Section 079005	Joint Sealers	As Applicable
Section 072750	Hollow Metal Doors & Frames	Installation (Frames)
Section 092116	Gypsum Board Assemblies	Complete
Section 095100	Acoustical Ceilings	Complete
Section 095413	Cementitious Wood Fiber Ceiling Panels	Complete
Section 095421	Metal Pan Ceilings	Complete
Section 095423	Linear Metal Ceilings	Complete

- 1. Provide all framing (interior and exterior), drywall, plywood, exterior sheathing, and ceiling systems as shown in the contract documents.
- Provide and install all fire, smoke, and acoustical sealants, safing, & related requirements, including all fire caulking found at drywall joints. Include any fire material between top of wall and structural decking. As applicable.
- 3. Provide and install all in-wall blocking (pressure treated or fire rated, as specified) for toilet accessories, cabinetry/millwork, marker boards, overhead coiling door/s and/or as shown in contract documents.
- 4. Provide and install all wall assembly accessories including but not limited to; j-metal, corner bed, control joints, reglets, edge trim, furr downs, sill sealers, and adhesives.
- 5. Provide and install all in-wall insulation as shown or specified in contract documents, that is not part of the pre-engineered metal building.
- 6. Provide and install cementitious backer board where shown or specified in restrooms.
- 7. Install all hollow metal frames that are within framing system (interior and exterior), whether shown on the plans or not.

- 8. Install access panels where needed by other trades. Access panels provided by others.
- 9. Coordinate framing and additional framing needed around light fixtures with electrical contractor prior to installing drywall.
- 10. Provide and install framing needed for installation of all "hard lid" ceilings.
- 11. Provide and install all wood blocking and sheathing at roof parapet. Refer A311 and A511.
- 12. Provide and install framing and sheathing at canopy. Include wood stud curb as shown in plans. Refer 4/A511.
- 13. Provide additional framing for any recessed equipment.
- 14. Provide all layout, staking & surveying as pertains to this scope of work.
- 15. Provide and install additional support for equipment shown to hang from trusses. Coordinate with MEP trades.
- 16. Provide and install FRP material as shown and detailed in the contract documents.
- 17. Provide and install in wall blocking for overhead coiling door. Include heavier gauge cold formed metal framing around opening at overhead coiling door.
- 18. Include demolition of existing framing that may need to be removed to make way for new framing/layout.
- 19. Clean up and remove from site all debris and all excess materials created by this scope on a daily basis.
- 20. A site visit prior to bidding is recommended for this trade to see current conditions.
- 21. Provide all ceiling systems as shown in contract documents.
- 22. Includes top of wall bracing as required by the contract documents.
- 23. Drywall control joints. Zip Strip joints necessary to control wall and ceiling movement as required by the Contract Documents or as required by best industry practices. Carefully review the documents for control joint layout, symmetry etc.

- 24. Drywall control joints. Zip Strip joints necessary to control wall and ceiling movement as required by the Contract Documents or as required by best industry practices. Carefully review the documents for control joint layout, symmetry etc.
- 25. Provide additional framing for the installation of the ring type "u" light fixture that will be attached to ceiling. Coordinate with electrical subcontractor.
- 26. Refer to sheet A610 for room finish schedule and legend.
- 27. Provide and install high carbon steel barrier mesh as indicated on sheets A101 and A103. Walls and ceilings included.
- 28. Coordinate drywall, framing, and ceilings required for food service equipment. Provide all necessary components for fully functional system.

Bid Package 09B: FLOORING

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of FLOORING work as outlined within the contract documents and below:

Specification Section	Description	
Division 00	Bidding & Contract Documents	
Division 01	General Requirements	
Section 079005	Joint Sealers	As Applicable
Section 093000	Tiling	Complete
Section 096500	Resilient Flooring	Complete
Section 096813	Tile Carpeting	Complete

- 1. Provide all flooring, base, tile, carpet, and any other flooring finishes as specified and shown in the contract documents.
- 2. Provide all required flooring and wall tile accessories, including transitions, thresholds, Schluter, inside/outside corner Schluter, and Schluter for floor to wall transitions as shown in contract documents.
- 3. Provide caulking at gaps between door frames and flooring material. Caulking color to match door frame.
- 4. Include removal of any existing flooring adhesives and/or grout left behind after demolition takes place.
- 5. Provide any concrete slab primers, sealers, etc., as required and recommended by manufacturer.
- 6. Provide necessary lighting to complete work properly.
- 7. Provide all sealants and caulking as it relates to this scope of work. Caulk all inside tile corners and at door frames with grout type caulking if Schluter not shown.
- 8. Clean all tile upon completion of grouting. Ensure surfaces are free of foreign matter and clear of all grout residue.
- 9. Provide all floor surface preparation, leveling, and cleaning. Include all required underlayment, patching, sweeping, and vacuuming as required before installation.
- 10. Starting of work will be considered as acceptance of all surfaces.

- 11. Provide all layout of flooring and wall tile for complete installation of products specified.
- 12. Provide and install flooring protection. Flooring protection shall be securely placed over flooring to protect finished product and allow other trades to work.
- 13. A Formal transmittal to TCI for all attic-stock and extra material as part of closeout documentation. Attic stock and extra material shall be boxed, labeled and stored as directed by TCI. If no stored materials are called out in the contract documents, one box of each shall be required to insure proper die lot color match.
- 14. Contractor to be able to properly provide adequate labor to complete work in scope.
- 15. Include multiple mobilizations as required to complete this scope of work in accordance with the overall project schedule.
- 16. Refer to sheets A610 and A611 for room finish schedules and legends.
- 17. Clean up and remove from site all debris and all excess materials created by this scope.
- 18. Install flooring on access flooring as required by manufacture for that type of substrate.
- 19. Include cutting of carpet for gaming location boxes as needed.

Bid Package 09C: PAINTING

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of PAINTING work as outlined within the contract documents and below:

Specification Section	Description	
Division 00	Bidding & Contract Documents	
Division 01	General Requirements	
Section 033551	Concrete Sealer	Complete
Section 078400	Firestopping	Complete
Section 079200	Joint Sealants	As Applicable
Section 092116	Gypsum Board Assemblies	As Applicable
Section 097200	Wall Coverings	Complete
Section 099100	Painting	Complete

- 1. Provide all gypsum wallboard taping, bedding, fire rating, and finishing.
- 2. Provide all required submittals, including samples for each product under this scope of work.
- 3. Provide all paint finishes and wall coatings as specified and indicated in the contract documents.
- 4. Paint data/comms/fire alarm plywood panel prior to equipment being installed.
- 5. Any interior painting may need to be provided in multiple mobilizations. Timberlake will require tape, bed and first coat of paint early in project to allow other finishes to progress. Final coat of all walls, doors and frames will be required at finish of project prior to project turnover. Final coat on doors and frames shall be rolled.
- 6. Caulking at all interior finish joints as required to create a continuous finish appearance, including caulking between millwork and wall systems, door jambs, ceiling grid, wall mold, windowsills, etc.
- 7. Painting of access panels located in walls and ceilings is part of this bid package.
- 8. Provide concrete sealer for floors with exposed concrete or where shown in the contract documents. Prepare floors per manufacturer's recommendations.
- 9. Prepare, prime, and paint all interior/exterior hollow metal frames and doors and wood doors as shown in contract documents.
- 10. Refer to sheets A610 and A611 for room finish schedules and legends.

- 11. Include touch up painting and spackling for punch list phase of project to make repairs due to finishing stages of construction activities.
- 12. Provide scraping and removal of all drywall mud on all floor slabs, tile flooring, and/or adjacent surfaces.
- 13. Final cleaning of surfaces to receive paint. All surfaces.
- 14. Provide, at the completion of the project, (1) 5 gallon of each color and type of paint specified. Label the top of each gallon with the color, color number, sheen, regardless of whether or not attic stock is called out in documents.
- 15. Include multiple mobilizations as required to complete this scope of work in accordance with the overall project schedule.
- 16. Provide and install firestopping assemblies as shown in contract documents.
- 17. Include painting of all gas lines. Color TBD.
- 18. Include painting of architectural exposed steel as required in contract documents.
- 19. Provide additional portable lighting as required for properly completing this work. Timberlake will provide basic temporary construction lighting per OSHA Standards.
- 20. Clean up and remove from site all debris and all excess materials created by this scope on a daily basis.

Bid Package 09D: ACCESS FLOOR

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of ACCESS FLOOR work as outlined within the contract documents and below:

Specification Section	Description	Description		
Division 00 Division 01	Bidding & Contract Documents General Requirements			
Section 096900	Access Flooring	Complete		

- 1. Provide all required submittals per 1.4 of the specification section 096900.
- 2. Provide and install a mock-up for this product. Construct access flooring system mock-up, minimum 5 panels long by 5 panels wide, showing specified components and accessories. May remain as part of work.
- 3. Includes all materials, labor, equipment, shipping, services, incidentals, tools, supplies, samples, handling, fees, taxes, permits, inspections, hoisting, freight, supervision, coordination, and compliance with applicable regulations required to complete work as specified.
- 4. Includes a complete access flooring system in accordance with the contract documents.
- 5. Include cutting and coring of system for MEP trades required to make penetrations or installations within system. Coordinate specifics with MEP trades.
- 6. Provide any type of shim or accessory needed to have a fully operable system that is level per requirements.
- 7. Include multiple mobilizations as required to complete this scope of work in accordance with the overall project schedule.
- 8. Includes access floor pedestal layout (pre-mark) ahead of underfloor (access floor) rough-in.
- 9. Includes all access flooring ramps per the contract documents.
- 10. Includes cutting of all floor boxes in access flooring panels.
- 11. Clean up and remove from site all debris and all excess materials created by this scope on a daily basis.
- 12. Include all components and fasteners for a complete and working system.

Bid Package 10A: SPECIALTIES

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of SPECIALTIES work as outlined within the contract documents and below:

Specification Section	Description		
Division 00	Bidding & Contract Documents		
Division 01	General Requirements		
Section 102113.17	Phenolic Toilet Compartments	Material Only	
Section 102600	Door & Wall Protection	Material Only	
Section 102800	Toilet, Bath, & Laundry Accessories	Material Only	
Section 104400	Fire Protection Specialties	Material Only	
Section 107500	Flagpoles	Complete	

- 1. Provide all material as shown in plans and specifications. This includes but is not limited to:
 - a. Toilet partitions
 - b. Corner guards
 - c. Toilet, bath, & laundry accessories
 - d. Fire extinguishers and fire extinguisher cabinets
 - e. Flag poles
- 2. Provide submittals and shop drawings as required for all products being provided as part of your scope of work.
- 3. Specialties package may be bid as a complete package or items can be bid separately. Be sure to specify items being bid.
- 4. Materials are to be palletized and shipped to the project location as scheduled by Timberlake Construction. Drop shipping individual items will not be allowed.
- 5. Any items received damaged will be replaced or repaired at no cost to the owner or general contractor.
- 6. Flag pole supplier responsible for turnkey product. Includes shop drawings, submittals, concrete bases and all other components for a fully functional system.

Bid Package 12A: FOOD SERVICE

This separate proposal shall include all labor, materials, equipment, services, and incidentals for the FOOD SERVICE package, including work from referenced specifications and other work normally associated with this trade, whether referenced or not.

Specification Section	Description		
Division 00	Bidding & Contract Documents		
Division 01	General Requirements		

- 1. Data sheets and dimensioned shop drawings for mechanical equipment, plumbing lines, electrical lines, etc. that are coordinated with the food service drawings per the specifications.
- 2. Includes multiple site visits required for field dimensions.
- 3. Final connections only at point of connection for MEP trades are by others. It is assumed that NO ASSEMBLY or 'kits' of food service equipment is by others and that is furnished and installed by this bid package (i.e. walk-in coolers/freezers lights, interface/transformers, etc.). that make the equipment functional. No 'special knowledge' of equipment can be assumed to be included by other trades but is included with this trade.
- 4. Layout, furnish and install foodservice equipment, including but not limited to, all equipment for turnkey project, transporting, delivery, uncrating and setting in place as well as miscellaneous fasteners to complete a full scope of work.
- 5. Furnish and install ALL items listed in the food service equipment schedule.
- 6. Includes all remote food service equipment.
- 7. Includes stainless steel panels, shelves, racks, tops, and tables.
- 8. Includes splash trim.
- 9. Includes cutting of concrete slab for walk-in refrigerator & Freezer installation and the installation of heated wire channel as reflected in the food service documents.
- 10. This trade is responsible for all offsite storage of materials. The site is small and there is little to no laydown area. This trade must deliver all items when requested by the Construction Manager and must give the Project Superintendent 48-hour notice of when material will arrive.

- 11. Contractor is responsible to get all materials for this scope of work in the building at their cost. This contractor shall provide protection of floors, walls, and all other adjacent surfaces during unloading of equipment into the building.
- 12. Clean up and remove from site all debris and all excess materials created by this scope.
- 13. Include multiple mobilizations as required to complete this scope of work in accordance with the overall project schedule.
- 14. Subcontractor is responsible for delivery and unloading of all equipment.

Bid Package 013A: METAL BUILDING SYSTEMS ERECTOR

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of METAL BUILDING SYSTEMS ERECTOR work as outlined within the contract documents and below:

Specification Section	Description		
Division 00	Bidding & Contract Documents		
Division 01	General Requirements		
Section 072100	Thermal Insulation	Complete	
Section 074113	Standing Seam Metal Roof Panels	Complete	
Section 074213	Metal Wall Panels	Complete	
Section 076200	Sheet Metal Flashing & Trim	Complete	
Section 077100	Roof Specialties	Complete	
Section 077200	Roof Accessories	Complete	
Section 079005	Joint Sealers	As Applicable	

- 1. Receiving, unloading, inventory, providing proper storage of all materials and erection of all pre-engineered metal buildings
- 2. Work inclusive of all bolting, welding, fastening, and securing.
- 3. Upon delivery/receipt of steel, subcontractor shall inventory piece-marked material and promptly notify Steel Fabricator and Construction Manager of any missing pieces, discrepancies, etc.
- 4. Includes multiple mobilizations.
- 5. Roofing materials (roof, wall panels, soffit panels, and insulation) will be furnished and installed by this trade. Simple Saver Insulation system to be included as installation item.
- 6. Includes all equipment, cranes, hoisting, rigging, scaffolding, etc. required for a complete installation.
- 7. Receive (including rigging and manpower), unload and properly store all materials furnished at the designated storage area.
- 8. All materials shall be stored on dunnage and kept free of mud and debris. Remove any soil or debris from steel that is to remain exposed or to receive paint prior to or following installation.

- All layout and engineering required for the work or this subcontract from CM standard control
 and offset points. Subcontractor shall be responsible for maintaining all erection tolerances as
 specified, including all vertical, horizontal and elevation alignment of all steel until acceptance
 of work by CM.
- 10. Includes installation of all steel roof decking as specified in contract documents.
- 11. Frames for wall and roof openings for HVAC penetrations. Coordinate locations and required penetrations for HVAC equipment with MEP Subcontractors and in accordance with the Contract Documents. HVAC roof top unit frames are to be field welded to pre-engineered metal building structure.
- 12. Includes all installation of all material provided by metal building fabricator.
- 13. Subcontractor to closely coordinate with metal building fabricator and CM regarding delivery sequence and erection timeframe.
- 14. Furnish and install an OSHA compliant railing system at multi-level structures/surfaces. This can be a steel woven wire system. Include top and intermediate wire rails. The subcontractor is responsible for maintaining this safety system while onsite.
- 15. Clean up and remove from site all debris and all excess materials created by this scope on a daily basis.
- 16. Include multiple mobilizations as required to complete this scope of work in accordance with the overall project schedule.
- 17. Responsible for flashing and waterproofing around all penetrations/curbs etc...
- 18. Provide and Install metal standing seam roof on canopy.
- 19. Provide and Install ALL gutters and downspouts called out on contract documents.
- 20. Provide and install sheet metal counterflashing and drip edge where indicated on contract documents.
- 21. Provide and install compressible insulation and EJ foam seal as shown on sheet A511.
- 22. Provide and install metal coping roof cap where indicated on contact documents.

Bid Package 21A: FIRE SUPPRESSION

Includes all material, labor, equipment, shipping, offloading, incidentals, storage, etc. required to complete a full scope of FIRE SUPPRESSION work as outlined within the contract documents and below:

Specification Section	Description Bidding & Contract Documents			
Division 00				
Division 01	General Requirements			
Section 078400	Firestopping	As Applicable		
Section 079200	Joint Sealants	As Applicable		
Section 210517	Sleeves & Sleeve Seals for Fire Suppression Piping	Complete		
Section 210518	Escutcheons for Fire Suppression Piping	Complete		
Section 210553	Identification for Fire Suppression Piping & Equip.	Complete		
Section 211313	Wet Pipe Sprinkler System	Complete		
Section 211316	Dry Pipe Sprinkler System	Complete		
Section 212200	Clean Agent Fire Extinguishing System	Complete		
Section 283111	Fire Alarm	As Applicable		

- 1. Shop drawings, submittals, product data, maintenance data, certifications, and warranties per specifications, or as required. As-built record drawings updated daily.
- 2. Provide and install complete fire protection systems in accordance with NFPA and local authorities.
- 3. Provide all fire water service piping and appurtenances from a provided interior flange 1 foot AFF, located in the riser room.
- 4. Provide all necessary and indicated valves, check valves, alarm valves, accessories, etc., for a complete and working system as indicated in contract documents.
- 5. Provide hangers and supports as required for structure type.
- 6. Contractor will be responsible for any damaged ceilings. Any expense from damage to replace or repair will be this contractor's responsibility.
- 7. Coordinate location of piping with mechanical and electrical contractors.
- 8. Contractor to obtain and pay for all permits associated with this scope of work.

- 9. All layout and field verification required to complete this scope of work shall be the subcontractor's responsibility. Relocation or adjustments necessary to complete work or to avoid interference with other trades.
- 10. Provide coordination required to facilitate the testing of the fire protection system.
- 11. Contractor responsible for any saw cutting, coring, trenching, backfilling, and haul off as required to complete their scope of work. Prior to cutting or coring of an assumed structural component, please notify Timberlake Construction and the EOR for approval.
- 12. Fire stopping and caulking for penetrations by this trade are included. Provide beauty rings/escutcheons where necessary.
- 13. Receive, unload, and provide proper storage for all materials pertaining to this bid package.
- 14. Standard access doors to valves, meters, etc. whether shown on the documents or not are the responsibility of this Subcontractor to provide access to this trade's work. Install by others.
- 15. Carefully review the plenum plan and RCP plan for walls to deck, hard lids etc. and how they will interface with this Subcontractor's work.
- 16. Identification signage as indicated in the contract documents for all piping systems is included.
- 17. It is understood that the MC, PC, EC and Interior FP contractor have coordinated all low voltage, line voltage, wiring for all building systems, smoke detectors, FA components, piping components and that no scope 'gaps' exist. No additional monies will be paid to the MC, EC and Interior FP trade for failure to communicate needs with one another during the bid process.
- 18. Provide owner training for all equipment and systems provided.
- 19. Perform and participate in all testing and commissioning. Provide any reports from these items in closeout documents. Warranty for all equipment from this trade starts at substantial completion, regardless of temporary construction use.
- 20. Cleanup. While on site, this trade will provide a dedicated clean up person for one full day a week. Although primarily focused on this trades trash, the Timberlake project superintendent has full discretion to direct this person as he sees fit for the safety and betterment of the project.
- 21. Reference food service drawings for specific fire protection design in those areas.
- 22. Provide all escutcheons and beauty rings throughout the building for through wall penetrations.

Bid Package 31A: EARTHWORK

This separate proposal shall include all labor, materials, equipment, services, and incidentals for the EARTHWORK package, including work from referenced specifications and other work normally associated with this trade, whether referenced or not.

Specification Section	Description	Description		
Division 00 Division 01	Bidding & Contract Documents General Requirements			
Section 311000	Site Clearing	Complete		

- 1. Subcontractor to ensure that all utilities are properly located via Call Okie 1-888-522-6543 prior to excavation.
- 2. Earthwork to be performed based on provided Geotechnical report/s provided as part of the contract documents.
- 3. Site visit prior to bidding on project is recommended to fully understand extent of required scope of work.
- 4. Protect existing perimeter structures and street.
- 5. Includes all erosion control measures, maintenance, and removal at the completion of the project. This should be included in this bid package. This includes but is not limited to silt fence (mesh reinforced), silt dikes, gravel construction area entries, rock bag check dam, curb inlet protection, concrete wash out station with sign.
- 6. Include layout, surveying and staking. Subcontractor to protect and maintain existing benchmarks and survey control points.
- 7. Includes rough, final, and finish grading.
- 8. Includes detention pond grading and spoils removal.
- 9. Includes demo & offsite disposal of existing pavement as reflected in the contract documents.
- 10. All clearing and grubbing, stripping and stockpiling soils, and preparing subgrades. All vegetation growing on site shall be removed by the Earthwork subcontractor.
- 11. Includes all cut, fill, grading, moisture conditioning, compaction, proof rolling, scarifying, etc. per the contract documents and Geotechnical report.
- 12. Remove unsuitable topsoil, obstructions, and waste materials including trash and debris, and legally dispose of them off the job site.

- 13. Provide removal of all excavation /spoils from the site (For your trade only).
- 14. Includes a separate mobilization to backfill grade for sidewalks and paving. Any rework / excess dirt shall be removed from the site and trucked / dumped at no additional cost to Timberlake Construction.
- 15. Provide and machine place topsoil as required to meet the intent of the Contract Documents. (Existing topsoil that is stored on site will be placed with a double silt fence around it, at the location determined by the Timberlake superintendent.) Topsoil elevation is to be coordinated with the final installation of the irrigation system, sod, planting beds, etc. as to avoid additional fill/cut for subsequent trades. Fine grading is included in this scope. If existing materials is to be used for topsoil backfill, the stockpile will be placed in a suitable location and double silt fenced per the TCI superintendent's instruction.
- 16. Includes all traffic control (labor, signage, etc.) as required for this scope of work.
- 17. Includes dust control (water and water trucks) while onsite for the duration of earthwork scope of work.
- 18. Includes street cleaning and sweeping while onsite, regardless of fault, for duration of earthwork scope of work.
- 19. Subcontractor shall maintain positive site drainage during earthwork and site grade operations; subcontractor agrees to utilize on site equipment to turn the earth and expedite and facilitate the aeration and wind drying of wet soils.
- 20. Subcontractor to provide an independent survey company who confirms elevation certifications for both the building pad and paving surfaces.
- 21. Provide all layout, staking, and surveying as it pertains to this scope of work.
- 22. Include gravel parking area at back of building per construction documents.

Bid Package 32A: SITE CONCRETE & PAVING

This separate proposal shall include all labor, materials, equipment, services, and incidentals for the SITE CONCRETE & PAVING package, including work from referenced specifications and other work normally associated with this trade, whether referenced or not.

Specification Section	Description		
Division 00 Division 01 Section 321723.13	Bidding & Contract Documents General Requirements Painted Pavement Markings		

- 1. Subcontractor to ensure that all utilities are properly located via Call Okie 1-888-522-6543 prior to excavation.
- 2. Earthwork to be performed based on provided Geotechnical report/s provided as part of the contract documents.
- 3. Includes all material, labor, equipment, shipping, offloading, incidentals, etc. required to complete a full scope of Site Concrete and Paving work as outlined within the contract documents.
- 4. Site visit prior to bidding on project is recommended to fully understand extent of required scope of work.
- 5. Final sub grade preparation. This Subcontractor will blade and haul off excess materials, prepare final sub grade. Site will be prepared to +/- .10' by others.
- 6. Prepare subbase as called out in the Contract Documents. Includes stabilization and/or aggregate as shown. Documents indicate either asphalt paving or concrete paving at the site interior (private side). Asphalt paving is to be priced. Public street paving is asphalt per section PD-2911 Sheet 1.
- 7. Paving and sidewalks: including stabilized subbase, aggregate base, asphalt paving, heavy duty paving, standard duty paving, concrete paving, concrete entrances, header curbs, curb and gutters (note dowels), tooled sidewalks, reinforcing, sidewalk gutters, stoops, handicap ramps with truncated domes, flumes, flume safety plates, wheel stops, handicap signs (note thermoplastic bumpers at base), all parking striping and symbols, paving and sidewalk joint sealants, directional striping, fire lane signs, fire lane painting and stencils (as directed by the AHJ).
- 8. Approaches and approach permits are included. Includes all coordination with ODOT and document submission as required.
- 9. Furnish and install all traffic, parking, and handicap signage. Includes concrete bases, posts, fasteners, and accessories.

- 10. Includes all traffic control, work zone permits as required for this scope of work.
- 11. Site concrete work includes: Flume, trickle channel at detention pond, rip rap with silt barrier, riprap with type 2 barrier at end of entry road. Also included are sidewalks around the building. All trickle channels to be included.
- 12. Excavation, fill and compacted backfill for all related activities.
- 13. Coordinate and schedule all paving work no later than 48 hours prior to placement, with Architect, Construction Superintendent and Construction Materials Testing Laboratory. Project Superintendent will approve the paving size and sequence.
- 14. Coordination with the irrigation and electrical subcontractor to install irrigation sleeves prior to paving.
- 15. Furnish and install all concrete wheel stops.
- 16. Includes street cleaning and sweeping while onsite, regardless of fault, for duration of this scope of work.
- 17. Includes the installation and continued maintenance of rebar caps on ends of any exposed rebar.
- 18. Figure clean, power wash, tack coat, separate mobilizations between A and C asphalt paving courses. Figure 500 SF of removal and replacement of base asphalt due to construction activities during this period.
- 19. Slab sod the detention pond complete as soon as practical after concrete work. Slab sod 4' strip at road as soon as practical after concrete work.
- 20. Maintain concrete wash-out pit while in use by this subcontractor, remove debris, replace structure as needed for the building concrete trades use.
- 21. Cleanup. While on site, this trade will provide a dedicated clean up person for one full day a week. Although primarily focused on this trades trash, the Timberlake project superintendent has full discretion to direct this person as he sees fit for the safety and betterment of the project.
- 22. Site visit prior to bidding on project is recommended to fully understand extent of required scope of work.

Bid Package 33A: UTILITIES

This separate proposal shall include all labor, materials, equipment, services, and incidentals for the UTILITIES package, including work from referenced specifications and other work normally associated with this trade, whether referenced or not.

Specification Section	Description		
Division 00	Bidding & Contract Documents		
Division 01	General Requirements		
Section 221323	Sanitary Waste Interceptors	As Applicable	
Section 310000	Site Clearing	As Applicable	

- 1. Subcontractor to ensure that all utilities are properly located via Call Okie 1-888-522-6543 prior to excavation.
- 2. Earthwork to be performed based on provided Geotechnical report/s provided as part of the contract documents.
- 3. Site visit prior to bidding on project is recommended to fully understand extent of required scope of work.
- 4. Provide all site utility systems (Domestic Water, Fire, Storm, Sanitary Sewer, and Gas) as specified within 5 feet of the building structures. Utility subcontractor to make final connections outside of building whether inside or outside 5 foot mark.
- 5. Provide final connection of all site utility systems as required.
- 6. Contractor responsible for removal & offsite disposal of existing utilities shown to be removed per the contract documents.
- 7. Provide all layouts, staking, and surveying as it pertains to this scope of work.
- 8. Provide all associated earthwork relative to the installation of utilities including required backfill, compaction, and haul off of spoils. Includes coordination with 3rd party testing.
- 9. Provide all related equipment and accessories for required items of work as shown in the contract documents.
- 10. Provide all cutting, demolition, tie-in work, and all restoration to existing conditions in all areas of attachment to existing utilities.
- 11. Provide tracer wire and tape on all utilities whether specified or not.

- 12. This package shall include cost of domestic meters and impact fees not paid for by owner.
- 13. Include all testing, flushing, and clearing of utility systems upon completion before tie-in.
- 14. Includes all precast & cast in place concrete end structure outlets & inlets.
- 15. Furnish and install Flexamat at outlets & inlets as reflected in the contract documents.
- 16. Concrete to be poured around all exterior cleanouts that are not located in paving or sidewalks.
- 17. Provide interior flange 1 foot AFF for fire riser, located in the riser room. Subcontractor to determine whether currently installed or not.
- 18. Provide piping into and out of grease interceptor (installed by others) for a complete and fully functioning system. Make all connections as required.



Kiowa Casino- Hobart, OK							
D 6	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Half 2, 2024
22	-5	Install Kitchen Equipment	25 days	Mon 2/3/25	Fri 3/7/25	20	
32	-5	Install Plumbing Fixtures	10 days	Mon 2/3/25	Fri 2/14/25	20,27	
21	-5	Install bathroom partitions	10 days	Mon 2/17/25	Fri 2/28/25	32,20	
26	-5	Carpeting	32 days	Mon 2/24/25	Tue 4/8/25	29,28	
31	-5	Ceiling Tile	15 days	Mon 2/24/25	Fri 3/14/25	28,27	
33	-5	Final Inspections	10 days	Wed 4/9/25	Tue 4/22/25	31,18,26	
36	-5	Final Clean	10 days	Fri 4/18/25	Thu 5/1/25	33FS-3 days	
34	-5	Substantial Completion	0 days	Tue 4/22/25	Tue 4/22/25	33	4/22
35	-5	Punch List	30 days	Fri 5/2/25	Thu 6/12/25	34,36	

